

PAC MEMBERS PRESENT

Wil Shroder, Proxy for Attorney General Russell Coleman
Rob Sanders, Commonwealth's Attorney, 16th Judicial Circuit
Jackie Steele, Commonwealth's Attorney, 27th Judicial Circuit
Courtney Baxter, Commonwealth's Attorney, 12th Judicial Circuit
Brian Wright, Commonwealth's Attorney, 29th Judicial Circuit
Jenny Oldham, Hardin County Attorney
Joe Ross, Logan County Attorney
Stacey Tapke, Kenton County Attorney
Margaret Daniel, Citizen Member
Lisa Foley, Citizen Member

PAC/OAG STAFF PRESENT

Bobby Stokes
Gina Carey
Susan Blake
Sheila Kratzer
Penny Quatman
Harry Rothgerber
Alyssa Logan
Jenny True-Reed
Samantha Bracco
Rewa Zakharia

GUESTS PRESENT

Kori Bumgarner, Commonwealth's Attorney, 8th Judicial Circuit
Kimberly Baird, Commonwealth's Attorney, 22nd Judicial Circuit
Gerina Whethers, Commonwealth's Attorney, 30th Judicial Circuit
Ronnie Bowling, Commonwealth's Attorney, 34th Judicial Circuit
Miranda King, Commonwealth's Attorney, 39th Judicial Circuit
Rick Hardin, Commonwealth's Attorney, 46th Judicial Circuit
Matt Butler, Commonwealth's Attorney, 47th Judicial Circuit
Larry Cleveland, Commonwealth's Attorney, 48th Judicial Circuit
Louis Kelly, Commonwealth's Attorney, 54th Judicial Circuit
John Lewis Jr., Elliott County Attorney
Angela Evans, Fayette County Attorney
Fred Busroe Jr., Harlan County Attorney
Gilbert Holland, Knox County Attorney

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Cade Foster, McCracken County Attorney
Keith Craycraft, Montgomery County Attorney
Corey Thomas, Spencer County Attorney
Karen Young, 30th Judicial Circuit
Wesley Brown, 30th Judicial Circuit
Amanda Hernandez, 30th Judicial Circuit
Justin Johnson, 50th Judicial Circuit
Casey Naber, Calloway County
Sarah Martin, Jefferson County
Kelli Kearney, Scott County

Pursuant to KRS 15.100(2), Executive Director, Bobby Stokes called the roll. After the roll was called, a quorum was announced, and the meeting was called to order.
Bobby Stokes Welcomed everyone to the meeting.

Bobby Stokes directed the Council to review the meeting minutes from August 20th, 2024, PAC meeting for approval. Rob Sanders made a motion to approve August 20th, 2024, minutes, the motion was seconded by Margaret Daniels, and passed by voice vote.

ADMINISTRATIVE

Susan Blake discussed the ongoing revisions to the Employee Manual template, emphasizing the importance of updating it to reflect proper procedures and future policies. She mentioned that a subgroup will be organized to explore options for enhancing the Council's ability to address issues within prosecutors' offices. Joe Ross raised the issue of potential differences in solutions for County and Commonwealth's Attorneys. Rob Sanders noted that Commonwealth's Attorneys might need disciplinary authority, which is not currently provided for in the statute.

Joe Ross made a motion to establish a sub-committee comprising three (3) County and three (3) Commonwealth's Attorneys, along with a representative from the Attorney General's office, the motion was seconded by Rob Sanders, and passed by voice vote.

TRAINING UPDATE

Susan Blake reported that the summary of the evaluations for the 2024 KPC, along with comments and suggestions for future topics, were included in the meeting materials. She noted that three additional training courses are scheduled: Basic Training for newly elected Commonwealth's Attorneys in December, KPI Basic Trial Advocacy in March, and KPI Advanced Jury Selection and Opening Statement Course in May. Susan and Tom Lockridge also met with the Jefferson County

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Commonwealth's Attorney's office to discuss piloting the "Evidence Bootcamp," a one-day course planned for the spring, with the intention of making it available statewide in the future. Additionally, she updated the Council on the "Mandatory Topics" library, which currently houses eight videos that prosecutors can watch to receive CLE credit and fulfill mandatory training requirements. An email list service has also been established to discuss topics of interest in Dependency, Neglect, and Abuse Court for County Attorneys and assistants, with over 80 people requesting to join the list.

RESOURCE PROSECUTOR UPDATE

Susan Blake reported on behalf of Tom Lockridge, Violent Crime Resource Prosecutor. Tom Lockridge secured a guilty plea in a capital case in Henderson County, where the defendant agreed to life without parole, with sentencing scheduled for September 24th. He also assisted Rhonda Copley on a double murder capital case in Boyd County, which is set for trial in January. Since the last meeting, he has responded to 14 different circuits and has been in contact with multiple prosecutors. Additionally, he has shot and edited video recordings for a series of updates on House Bill 5 for police, in collaboration with Amanda Morgan from the Attorney General's Office and Kathy Phillips, the Domestic Violence Resource Prosecutor. Rewa Zakharia is overseeing the project, and the videos should be available soon. He also continues to assist Susan Blake with all of the training she is organizing.

Jenny True-Reed reported on behalf of Kathy Phillips, the Domestic Violence Resource Prosecutor. Kathy Phillips will present to the Kentucky Emergency Nurse Association on November 1st, focusing on the recognition and documentation of strangulation evidence in the emergency room. She is part of a working group developing best practices, trainings, and protocols for Kentucky Prosecutors receiving VAWA funding. Additionally, she will present at a full-day Domestic Violence Summit in Henderson County on October 23rd, co-sponsored by the Office of the Attorney General. She has also responded to several requests for technical assistance.

Jenny True-Reed, the Traffic Safety Resource Prosecutor, reported that she will speak next week at a town hall meeting for the Kentucky Hospital Association. She will discuss with hospitals the procedures to follow when they receive a search warrant or court order for a blood draw, as required by Senate Bill 199. Additionally, she will conduct DUI hot topic training and medical cannabis training in Graves County on October 28th. She has collaborated with the KSP lab and other prosecutors to address issues arising from the Supreme Court's decision in *Smith v. Arizona*, including those who need to testify and the handling of lab tests. She has also assisted with various technical issues. The program has received a \$16,000 grant from the National Association of Prosecutor Coordinators to host the Train the Trainer course. This evidence-based course, designed to teach trainers how to educate others, will take place in Lexington at the Origin Hotel from March 26th-28th. Save the date notices will be sent out in the coming weeks. She encouraged anyone in the office who trains law enforcement officers, other prosecutors, or is interested in the training process to attend the class.

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CASE MANAGEMENT UPDATE

Alyssa Logan reported that they initiated seven pilot sites and have held one meeting with these sites since the start. The pilot sites are divided between the County and Commonwealth's Attorneys' offices, with meetings scheduled every two weeks for progress reports and to address various questions. Jackie Steele noted that the team is very responsive to arising questions and receptive to necessary changes to better meet the office's needs.

Gina Carey reported that she and Chad Coleman have met with a representative from AOC regarding data access and are working on the MOA language. Once finalized, they can collaborate with the vendor on backend processes. Additionally, they met with Araya Faulkner from KSP to discuss a potential link between their system and eWarrants. Gina explained that the case management implementation is very new, and they are working through the best way to set it up to work effectively for them.

2023 CHILD SEXUAL ABUSE PROSECUTION REPORT

Gina Carey announced that the 2023 Child Sexual Abuse Prosecution Report is ready several months ahead of schedule. She directed the Council to the document located in the provided folders and gave a brief overview for approval. Rob Sanders made a motion to approve the 2023 Child Sexual Abuse Prosecution report, the motion was seconded by Jackie Steele, and passed by voice vote.

2024 COUNTY ATTORNEY TRAFFIC SAFETY PROGRAM REPORT

Bobby Stokes directed the Council to the document located in the folders provided and gave a brief overview for approval. Joe Ross made a motion to approve the 2024 County Attorney Traffic Safety Program Report, the motion was seconded by Stacy Tapke, and passed by voice vote.

2025 PAC MEETING CALENDAR

Bobby Stokes directed the Council to review the PAC Meeting Calendar for 2025. He noted that the PAC meetings would continue to be held on Fridays as before. However, there is a change for the February PAC meeting. Historically, it has been held in conjunction with the winter conference of both the Associations of Commonwealth and County Attorneys, but in 2025, these conferences will not be at the same venue. Therefore, he proposed holding the February PAC Meeting the Friday prior. Gina Carey noted that there is no April PAC meeting scheduled this year since it is not a biennial budget year. Additionally, a meeting will be held in August during the week of the Kentucky Prosecutor's Conference at 1:00 PM EST. Jackie Steele made a motion to approve the 2025 PAC Meeting Calendar, the motion was seconded by Rob Sanders, and passed by voice vote.

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2025 PAC Meeting
Schedule

1. January 10, 2025
2. February 14, 2025
3. March 21, 2025
4. May 16, 2025
5. June 13, 2025
6. August 19, 2025 – 2025 KPC Lexington, KY, 1:00PM EDT
7. September 19, 2025
8. October 17, 2025
9. December 12, 2025

Unless otherwise noted, all regular meetings are currently scheduled to be at the Attorney General’s East Office, Conference Room A, 1024 Capital Center Drive, Frankfort, KY 40601 at 10:00AM EST/EDT.

PAC STAFF PAYROLL CERTIFICATIONS

Bobby Stokes directed the Council to review August 15th, 2024, and August 31st, 2024, September 15th, 2024, and September 30th, 2024, PAC/UPS payroll certifications in the folders provided for approval. Stacy Tapke made a motion to approve the review the August 15th, 2024, and August 31st, 2024, September 15th, 2024, and September 30th, 2024, PAC/UPS payroll certifications, the motion was seconded by Rob Sanders, and passed by voice vote.

BUDGET

Gina Carey directed the Council to the memo from the Personnel Cabinet located in the provided folders, which details a change to the Executive Cabinet’s intern hourly rate. She explained that while PAC does not have an hourly rate, they do calculate hourly to establish a salary. As always, the rate is at the discretion of the elected official, and interns are typically paid using Asset Forfeiture funds. She wanted to inform the Council of the new intern rate set by the Executive Cabinet and see if they wanted to adopt it. Rob Sanders made a motion to deny adopting the new Executive Cabinet rate for interns, the motion was seconded by Jenny Oldham, and passed by voice vote.

FY2025 UPDATE

Gina Carey reported that the current vacancies are slightly below projections. However, she anticipates an increase in vacancies in both the County and Commonwealth’s Attorney’s offices

during the upcoming election transitions. She noted that operating costs are expected to be slightly higher than anticipated, but assured that there are sufficient buffers to cover the difference. She encouraged the County Attorneys to make full use of their operating budgets.

SALARY CLASSIFICATION AND COMPENSATION REQUESTS

Gina Carey reported that the County Attorney’s Offices still have a projected balance remaining in SCCP. However, after evaluating the selection of first assistants, she will have a clearer understanding of the impact. The Commonwealth’s Attorney’s Offices have nearly allocated all of their SCCP funds. She explained that while funds are available for offices with staff who are advancing, the amount is not substantial. She also reminded everyone that vacancies significantly affect these numbers.

1. County Attorney 1st Assistant Review

Gina Carey directed the Council to the County Attorney First Assistant requests spreadsheet located in the folders provided. Joe Ross then gave an overview of the document. He noted that Magoffin County’s request to appoint Wesley Miller as First Assistant could not be approved at this time due to insufficient years of service. However, he recommended appointing him to a supervisory role with a \$6,000 salary increase. Joe Rose made a motion to approve the appointment of Wesley Miller as Assistant County Attorney Supervisor with a \$6,000 salary increase, the motion was seconded by Jenny Oldham, and passed by voice vote. Joe Ross then made a motion to approve all additional First Assistant County Attorney requests listed in the spreadsheet below excluding the request from Magoffin County, the motion was seconded by Stacy Tapke, and passed by voice vote.

County Attorney First Assistant Request for Council consideration 10/18/24						
County	First Asst Designation	SCCP Salary Impact	SCCB - County	SCCA - Comm	PAC Approval Date	Comments
Adair	Angie Capps	\$ 6,000.00	\$ 4,200.00	\$ 1,800.00	Pending 10/18	Share employee - she will be 1st Asst in Adair only; 29th has a different 1st Asst
Allen	Teresa Kirby	\$ 6,000.00	\$ 4,200.00	\$ 1,800.00	Pending 10/18	Share employee - she will be 1st Asst in Allen only
Bullitt	Shelly Alvey	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Calloway	David Perlow	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Carlisle	Amanda Branham	\$ 6,000.00	\$ 6,000.00	\$ -	Pending 10/18	She is a shared asst with Ballard - Ballard will share 70% of the cost (or \$4200)
Crittenden	George Foster	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Cumberland	Ann Anderson	\$ 6,000.00	\$ 1,980.00	\$ 4,020.00	Pending 10/18	Share - need to calculate
Elliott	Justin Criswell	\$ 6,000.00	\$ 6,000.00		Pending 10/18	He is a shared asst with Carter - Carter will share 70% of the cost or (\$4200)
Estill	Kory Isaacs	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Fulton	LeAnna Wilkerson	\$ 6,000.00	\$ 3,300.00	\$ 600.00	Pending 10/18	She is shared with Fulton/Hickman & 1st

Garrard	Josh Howard	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Graves	Michael Crider	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Hickman	LeAnna Wilkerson		\$ 2,100.00		Pending 10/18	See Fulton
Jackson	William Roberts	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Johnson	Everett Preston	\$ 6,000.00	\$ 5,400.00	\$ 600.00	Pending 10/18	Share employee - he will be 1st Asst in Johnson only
Knox	Chris Mills	\$ 6,000.00	\$ 6,000.00		Pending 10/18	Pending PAC approval - was a share - wants to reclass him to a IV - total SCCP impact \$43,939
Larue	Lori Kinkead	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Laurel	Bruce Bentley	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Leslie	James Wooton	\$ 6,000.00	\$ 6,000.00		Pending 10/18	Share employee - Clay has a different 1st Asst - will be responsible for 30% or \$1980
Letcher	Michael Watts	\$ 6,000.00	\$ 6,000.00		pending 10/18	might be a share? Pending PAC approval of request from 47th
Magoffin	Wesley Miller	\$ 6,000.00	\$ 6,000.00		Pending 10/18	only practicing 3.5 years (min is 5 years) - only asst
Martin	Lynette Muncy	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Mason	Jackie Sue Wright				pending 10/18	Jackie Sue is QT - pending PAC decision 10/18
McCracken	Steven Skinner	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
McLean	Patricia Creager	\$ 6,000.00	\$ 5,400.00	\$ 600.00	Pending 10/18	Shared w/McLean, Muhlenberg & 45th - showing Muhlenberg share here because he has a different 1st Asst
Menifee	Marsha Megan Richmond	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Mercer	Whitney Johns	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Metcalfe	Holly Coleman	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Morgan	Michael Bass	\$ 6,000.00	\$ 6,000.00		Pending 10/18	wants to also reclass to IV - total SCCP additional \$21,542
Muhlenberg	Beau Sparks	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Nelson	Patrick Deaton	\$ 3,386.00	\$ 3,386.00		Pending 10/18	
Pendleton	Eric Lightfoot	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Shelby	Melinda Zeller	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Simpson	Tim Mefford	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Taylor	Brian Kester	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Warren	Jamie Spinks-Meredith	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Washington	Tim Ash	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Wolfe	Brian Scott Graham	\$ 6,000.00	\$ 6,000.00		Pending 10/18	
Total Additional Cost SCCP		\$ 213,386.00	\$ 203,966.00	\$ 9,420.00		

1. Gerina Whethers, Commonwealth’s Attorney 30th Judicial Circuit, requested approval to reclassify full-time Assistant Commonwealth’s Attorney III to full-time Assistant Commonwealth’s Attorney IV.

Rob Sanders made a motion to approve Gerina Whethers request to reclassify a full-time Assistant Commonwealth’s Attorney III to full-time Assistant Commonwealth’s Attorney IV, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

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2. Bill Slone, Commonwealth's Attorney 35th Judicial Circuit, requested approval to reclassify full-time Administrative Specialist II to full-time Office Manager.

Brian Wright made a motion to deny Bill Slone's request to reclassify full-time Administrative Specialist II to full-time Office Manager, the motion was seconded by Rob Sanders and passed by voice vote.

3. Matt Butler, Commonwealth's Attorney 47th Judicial Circuit, requested approval to establish a part-time Share Assistant Commonwealth's Attorney III position with an exception to salary baseline.

Rob Sanders made a motion to deny Matt Butler's request to establish a part-time Share Assistant Commonwealth's Attorney III position with an exception to salary baseline, the motion was seconded by Jenny Oldham, and passed by voice vote.

4. Bryan Ernstberger, Calloway County Attorney, requested approval for the exception to base salary for a full-time Assistant County Attorney IV position.

Joe Ross made a motion to approve Bryan Ernstberger's request for exception to base salary for a full-time Assistant County Attorney IV position, the motion was seconded by Stacy Tapke, and passed by voice vote.

5. Fred Busroe, Harlan County Attorney, requested approval to reclassify a part-time Admirative Specialist I to a part-time Assistant County Attorney I, with SCCP funds to supplement salary baseline requirements effective December 1, 2024.

Joe Ross made a motion to approve Fred Busroe's request to reclassify a part-time Admirative Specialist I to a part-time Assistant County Attorney I, with SCCP funds to supplement salary baseline requirements effective December 1, 2024, the motion was seconded by Stacy Tapke, and passed by voice vote.

6. Gilbert Holland, Knox County Attorney, requested approval to reclassify a part-time Assistant County Attorney III to a part-time Assistant County Attorney IV.

Stacy Tapke made a motion to table Gilbert Holland's request to reclassify a part-time Assistant County Attorney III to a part-time Assistant County Attorney IV until the December PAC meeting, the motion was seconded by Joe Ross, and passed by voice vote.

7. Cade Foster, McCracken County Attorney, requested approval to reclassify a full-time Assistant County Attorney II to a full-time Assistant County Attorney III and further requested to

reallocate a part-time Assistant County Attorney III to a full-time Assistant County Attorney III, with SCCP funds to supplement salary baseline requirements.

Joe Ross made a motion to approve Cade Foster’s request to reclassify a full-time Assistant County Attorney II to a full-time Assistant County Attorney III and to reallocate a part-time Assistant County Attorney III to a full-time Assistant County Attorney III, with SCCP funds to supplement salary baseline requirements, the motion was seconded by Stacy Tapke, and passed by voice vote.

- 8. Myles Holbrook, Morgan County Attorney, requested approval to reclassify a part-time Assistant County Attorney III to a part-time Assistant County Attorney IV- First Assistant.

Joe Ross made a motion to approve Myles Holbrook’s request to reclassify a part-time Assistant County Attorney III to a part-time Assistant County Attorney IV- First Assistant, the motion was seconded by Stacy Tapke, and passed by voice vote.

TABLED POSITION REQUESTS

Joe Ross directed the Council to the County Pending SCCP request’s handout located in the folder provided. Joe Ross made a motion to deny all requests listed on the spreadsheet, with the exception of tabling Pike County’s request until the December PAC meeting, the motion was seconded by Stacy Tapke, and passed by voice vote.

County Attorney
 FY25 SCCP Requests Pending
 10/18/24 Meeting

SCCP Requests

Date of Request	County	CA	Position Requested	Status	Additional SCCP	Total Annual
6/21/2024	Butler	Michele Duvall	QT to PT Exec Admin Spec	PT	\$ 15,050	\$ 47,382
6/21/2024	Butler	Michele Duvall	PT VA I to FT VA I	FT	\$ 12,460	\$ 19,487
6/21/2024	Pike	Paul Howard	PT 1st Asst IV to FT 1st Asst IV	FT	\$ 26,904	\$ 42,078
6/21/2024	Pike	Paul Howard	PT to FT Exec Admin Asst	FT	\$ 11,957	\$ 18,701
Hart						
7/19/2024	Hart	Justin Baird	PT VA I to FT VAIL	FT	\$ 13,725	\$ 21,466
7/19/2024	Hart	Justin Baird	PT Admin Spec I to FT Admin Spec I	FT	\$ 7,473	\$ 11,688
7/19/2024	Hart	Justin Baird	PT Admin Spec I to FT Admin Spec II	FT	\$ 722	\$ 1,129
8/20/2024	Graves	John Cunningham	PT Admin Spec I to FT Admin Spec I	FT	\$ 7,473	\$ 11,688
10/18/2024	Harlan	Fred Busroe	PT Admin Spec I to PT Asst I	PT	\$ 18,201	\$ 28,466
10/18/2024	Calloway	Bryan Ernstberger	Share ending Asst IV - wants to keep salary	PT	\$ 32,763	\$ 51,241
McCracken						

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10/18/2024	Cade Foster	FT Asst II to FT Asst III	FT	\$ 26,759	\$ 41,851
10/18/2024 McCracken	Cade Foster	PT Asst III to FT Asst III	FT	\$ 2,440	\$ 3,816
10/18/2024 Knox	Gilbert Holland	PT Asst III to PT Asst IV	PT	\$ 37,939	\$ 59,337
	Morgan				
10/18/2024	Myles Holbrook	PT Asst III to PT First Asst IV	PT	\$ 19,216	\$ 30,054
Total				\$ 233,082	\$ 388,384

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Jackie Steele directed the Council to the Commonwealth’s Attorney’s Pending SCCP request’s handout located in the folder provided. Jackie Steele made a motion to approve Gerina Whethers request to reallocate a full-time Assistant III to a full-time Assistant IV, deny Bill Slone’s request to reallocate a full-time Administrative specialist II to an Office Manager, and deny Matt Butler’s request to make an exception to the shared employee policy for a part-time Assistant IV, the motion was seconded by Rob Sanders, and passed by voice vote.

Commonwealth’s Attorney
 FY25 SCCP Requests Pending
 10/18/24 meeting

Annual Salary	Date of Requested (or Change Total Annual Request Circuit CA Position Requested Status in Salary)	Cost
10/18/2024 39th	Miranda King LT to FT Det II FT	\$ 12,808 \$ 50,798
10/18/2024 30th	Gerina Whethers FT Asst III to FT Asst IV FT	\$ 15,700 \$ 24,555
10/18/2024 35th	Bill Slone FT Admin Spec II to Office Manager FT	\$ 7,297 \$ 11,413
10/18/2024 47th	Matt Butler PT Asst IV - EXCEPTION to Share Policy PT	\$ - \$ -

\$ 35,805 \$ 86,765

LEASES

10th Judicial Circuit

Rob Sanders made a motion to approve the expenses related to both temporary and permanent office space in the 10th Judicial Circuit, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

55th Judicial Circuit

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Maragaret Daniels made a motion to approve the request for the 55th Judicial Circuit to explore reconfiguring office space or undertaking necessary construction to accommodate additional staff, the motion was seconded by Rob Sanders, and passed by voice vote.

56th Judicial Circuit

Rob Sanders made a motion to approve the request for the 56th Judicial Circuit to work with Real Properties and explore additional office space options, the motion was seconded by Jackie Steele, and passed by voice vote.

PAC STAFF POSITIONS

Gina Carey reported that Diane Marcus will retire effective January 15th, 2025, freeing up \$18,000 in PAC staff funding. She noted that Matt Moye, the training administrator, is currently exceeding his hours working with Susan Blake. To meet the demands of his duties, especially with basic training approaching, she proposed increasing Matt Moye's hours effective October 16th. The financial impact would be \$14,000 annually, which is still within the amount available after Diane Marcus's retirement. Stacy Tapke made a motion to approve Gina Carey's request to increase Matt Moye's hours and his salary by \$14,000 annually, the motion was seconded by Brian Wright, and passed by voice vote.

Gina Carey reported that Madeline Wise is exceeding her originally scheduled hours. She proposed increasing her maximum hours worked to 99 and raising her salary to just over \$50,000, resulting in a financial impact of \$5,000. Rob Sander's made a motion to approve increasing her maximum hours worked to 99 and raising her salary to just over \$50,000, resulting in a financial impact of \$5,000, the motion was seconded by Brian Wright, and passed by voice vote.

Gina Carey explained that PAC staff is currently dispersed throughout the office building, making it difficult for staff to access one another and for visitors to meet with them. She proposed renovating the upstairs areas to consolidate PAC staff in one location, at an estimated cost of \$100,000. She requested that the Council consider this proposal and make a decision at a later date. Wil Shroder noted concerns due to the building currently being in foreclosure. Rob Sanders mentioned that it would be beneficial for PAC staff to be located together, possibly located in their own office space. Joe Ross expressed concerns about the current space, especially with the Child Support Cabinet moving into the building, which may exacerbate existing space issues. Gina noted that with additional case management positions coming in, it is crucial for office space to accommodate the new staff.

EXPERT REQUEST

Ronnie Bowling, Commonwealth's Attorney for the 34th Judicial Circuit, requested approval for expert witness expenses totaling \$19,600. These expenses cover private lab testing and expert witness travel. He informed the Council that he had provided two quotes from different laboratories. He

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explained that the quote from Bode Labs in Virginia might not be advantageous as they offer fewer services compared to the lab located in Kentucky. The second quote, from DNA Lab International in Florida, would provide the necessary technology to ensure the most accurate results for the evidence available in the case. Rob Sanders made a motion to approve Ronnie Bowling's request for expert witness expenses totaling \$19,600 and the use of DNA Lab International in Florida, the motion was seconded by Brian Wright, and passed by voice vote.

PERSONNEL REQUESTS

A. NO ADDITIONAL FUNDS

1. Dan Boaz, Commonwealth's Attorney 2nd Judicial Circuit, requested approval to:
 - A. Reallocate a part-time Assistant Commonwealth's Attorney I position to a full-time Assistant Commonwealth's Attorney I position and increase salary by \$26,400.00 effective November 1, 2024.
 - B. Increase salary of a quarter-time Assistant Commonwealth's Attorney over \$10,000.00 effective November 1, 2024.
 - C. Temporarily raise salary over \$10,000.00 of a quarter-time Assistant Commonwealth's Attorney I position using asset forfeiture funds from July 16, 2024 through September 6, 2024.

Rob Sanders made a motion to approve no additional funds request A1 A-C, the motion was seconded by Margaret Daniels, and passed by voice vote.

2. Zac Greenwell, Commonwealth's Attorney 5th Judicial Circuit, requested approval to reallocate a full-time Assistant Commonwealth's Attorney III position to a part-time Assistant Commonwealth's Attorney III position and further requests to reallocate a part-time Assistant Commonwealth's Attorney position to a part-time Administrative Specialist I position, both retroactive to October 16, 2024.

Jackie Steele made a motion to approve no additional funds request A2, the motion was seconded by Courtney Baxter, and passed by voice vote.

3. Kori Beck Bumgarner, Commonwealth's Attorney 8th Judicial Circuit, requested approval to raise salary of a quarter-time Assistant Commonwealth's Attorney IV over \$10,000.00 effective November 1, 2024.

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Brian Wright made a motion to approve no additional funds request A3, the motion was seconded by Jackie Steele, and passed by voice vote.

4. Terry Geoghegan, Commonwealth's Attorney 10th Judicial Circuit, requested approval to reallocate a part-time Assistant Commonwealth's Attorney I position to a full-time Assistant Commonwealth's Attorney I position retroactive to October 16, 2024.

Rob Sanders made a motion to approve no additional funds request A4, the motion was seconded by Jackie Steele, and passed by voice vote.

5. Michelle Snodgrass, Commonwealth's Attorney 17th Judicial Circuit, requested approval to reallocate a part-time Law Clerk position to a part-time Assistant Commonwealth's Attorney I position retroactive to October 1, 2024.

Rob Sanders made a motion to approve no additional funds request A5, the motion was seconded by Jackie Steele, and passed by voice vote.

6. Doug Miller, Commonwealth's Attorney 18th Judicial Circuit, requested approval to establish an unfunded limited student practice Assistant Commonwealth's Attorney position retroactive to September 1, 2024.

Rob Sanders made a motion to approve no additional funds request A6, the motion was seconded by Margaret Daniels, and passed by voice vote.

7. Christopher Kelley, Commonwealth's Attorney 19th Judicial Circuit, requested approval to continue previously allocated temporary part-time Assistant Commonwealth's Attorney I position retroactive from August 29, 2024 through December 31, 2024.

Brian Wright made a motion to approve no additional funds request A7, the motion was seconded by Rob Sanders, and passed by voice vote.

8. Gerina Whethers, Commonwealth's Attorney 30th Judicial Circuit, requested approval to reallocate a two (2) full-time Victim Advocate II positions to full-time Victim Advocate III positions and further request to reallocate a full-time IT Technician position to a full-time IT Manager position with no additional funds effective November 1, 2024.

Rob Sanders made a motion to approve no additional funds request A8, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

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9. Ronnie Bowling, Commonwealth's Attorney 34th Judicial Circuit, requested approval to reallocate a part-time Share Administrative Specialist I position to a part-time Share Administrative Specialist II position retroactive to October 1, 2024.

Jackie Steele made a motion to approve no additional funds request A9, the motion was seconded by Rob Sanders, and passed by voice vote.

10. Corey Morgan, Commonwealth's Attorney 49th Judicial Circuit, requested approval to temporarily supplement funding of a part-time Administrative Specialist I for eight (8) weeks, using asset forfeiture funds effective November 1, 2024 through December 31, 2024.

Rob Sanders made a motion to approve no additional funds request A10, the motion was seconded by Brian Wright, and passed by voice vote.

11. Justin Baird, Hart County Attorney, requested approval to reallocate a full-time Assistant County Attorney I position to a part-time Assistant County Attorney I position retroactive to September 16, 2024.

Stacy Tapke made a motion to approve no additional funds request A11, the motion was seconded by Jenny Oldham, and passed by voice vote.

12. Johnny Osborne, Lawrence County Attorney, requested approval for a minimum requirements exception for a full-time Administrative Specialist I position retroactive to October 1, 2024.

13. Sidney Durham, Meade County Attorney, requested approval to establish an unfunded Assistant County Attorney position retroactive to September 30, 2024.

14. Paul Howard, Pike County Attorney, requested approval to reallocate a full-time Administrative Specialist II position to a full-time Victim Advocate II position retroactive to July 1, 2024.

Stacy Tapke made a motion to approve no additional funds request A12-14, the motion was seconded by Jenny Oldham, and passed by voice vote.

B. ADDITIONAL FUNDS REQUIRED

1. Miranda King, Commonwealth's Attorney 39th Judicial Circuit, requested approval to establish a full-time Commonwealth's Detective II position with additional funding for salary effective November 1, 2024.

Rob Sanders made a motion to approve additional funds request B1 to support a full-time Detective I position until the completion of his POP's certification. Upon certification, the position will

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automatically transition to a full-time Detective II role, with an additional allocation of \$12,808, the motion was seconded by Brian Wright, and passed by voice vote.

2. Rick Hardin, Commonwealth's Attorney 46th Judicial Circuit, requested approval to reclassify a full-time Assistant Commonwealth's Attorney I position to a full-time Assistant Commonwealth's Attorney III position with \$13,359 in additional funding for a salary over the minimum effective November 1, 2024.

Rob Sanders made a motion to table additional funds request B2 until the December PAC meeting, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

3. Larry Cleveland, Commonwealth's Attorney 48th Judicial Circuit, requested approval for an exception to reclassify an Assistant Commonwealth's Attorney II position to an Assistant Commonwealth's Attorney III position with \$10,624 in additional funding for a salary over the minimum effective November 1, 2024.

Rob Sanders made a motion to table additional funds request B3 until the December PAC meeting, the motion was seconded by Jackie Steele, and passed by voice vote.

4. Grant Axon, Gallatin County Attorney, requested approval to reclassify a part-time Administrative Specialist I position to a part-time Victim Advocate III position, with additional funds to supplement salary baseline requirements effective November 1, 2024.

Joe Ross made a motion to deny additional funds request B4, the motion was seconded by Stacy Tapke, and passed by voice vote.

5. Jennie Haymond, Madison County Attorney, requested approval to reclassify a part-time Assistant County Attorney I position to a full-time Assistant County Attorney I position, with additional funds to supplement salary baseline requirements effective November 1, 2024.

Joe Ross made a motion to approve additional funds request B5, the motion was seconded by Stacy Tapke and passed by voice vote.

6. Derek J. Campbell, Perry County Attorney, requested \$10,000 in additional funds to supplement a quarter-time Assistant County Attorney position effective November 1, 2024.

Joe Ross made a motion to table additional funds request B6 until the December PAC meeting, the motion was seconded by Stacy Tapke, and passed by voice vote.

ADJOURN

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Margaret Daniels made a motion to adjourn at 12:04 PM EST, the motion was seconded by Rob Sanders, and passed by voice vote.