

March 21, 2025

10:00AM EDT

Office of the Attorney General

Conference Room A

1024 Capital Center Drive

Frankfort, KY 40601

- I. Roll Call
- II. Welcome & Announcements
- III. Approval of the Minutes of the February 14, 2025 Meeting
- IV. Administrative
  - A. Training Update
  - B. Resource Prosecutor Update
  - C. PAC Staff Payroll Certifications
  - D. Case Management System Update
  - E. Special Audit of the Unified Prosecutorial System & Prosecutors Advisory Council
- V. Budget
  - A. FY2025 Update
  - B. FY2026 Update
  - C. Salary Classification and Compensation
    1. Policy Review
    2. SCCP Personnel Requests
      1. Michael Van Meter, Commonwealth's Attorney 6<sup>th</sup> Judicial Circuit, requests approval to reclassify a full-time Assistant Commonwealths Attorney I position to a full-time Assistant Commonwealth's Attorney IV position with SCCP funds to supplement minimum salary requirements effective April 16, 2025.

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2. Brent Turner, Commonwealth's Attorney 31<sup>st</sup> Judicial Circuit, requests approval to reclassify a full-time Assistant Commonwealths Attorney III position to a full-time First Assistant Commonwealth's Attorney IV position with SCCP funds to supplement minimum salary requirements effective May 16, 2025.
  3. Jordan Turner, Boone County Attorney, requests approval to reclassify a full-time Assistant County Attorney IV position to a full-time Prosecuting Staff Attorney Manager/Supervisor position and to reclassify a part-time Administrative Specialist II position to a full-time Administrative Specialist II, both effective April 1, 2025.
  4. Monica Hill, Fleming County Attorney, requests approval to reclassify a part-time Executive Administrative Assistant position to a part-time Office Manager position effective April 1, 2025.
  5. Joe Ross, Logan County Attorney, requests approval to reclassify a part-time Assistant County Attorney III position to a part-time Assistant County Attorney III Supervisor position effective April 1, 2025.
  6. Justin Keown, Ohio County Attorney, requests approval to reclassify a part-time Assistant County Attorney III position to a part-time Assistant County Attorney IV position effective April 1, 2025.
  7. Stephen Johnson, Wolfe County Attorney, requests approval to reclassify a part-time Executive Administrative Assistant position to a full-time Executive Administrative Assistant position effective April 1, 2025.
3. Tabled SCCP Personnel Requests
1. Crystal Heinz, Trimble County Attorney, requests approval to reclassify a quarter-time Paralegal I position to a part-time Administrative Specialist II position with SCCP funds to supplement minimum salary requirements.

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- D. Leases
  - 1. 43<sup>rd</sup> JC Lease
  
- E. PAC/UPS Staff Positions
  - 1. Administrative Staff
  
- VI. Personnel Requests
  - A. No Additional Funds
    - 1. Donna Dixon, Commonwealth's Attorney 2<sup>nd</sup> Judicial Circuit, requests approval to establish a temporary volunteer non-funded Assistant Commonwealth's Attorney I position retroactive to March 1, 2025 through December 31, 2025.
    - 2. Maureen Leamy, Commonwealth's Attorney 3<sup>rd</sup> Judicial Circuit, requests approval to establish a temporary quarter-time Intern position with no additional funds, to be paid with asset forfeiture funds effective June 1, 2024, through August 8, 2024.
    - 3. Kathryn Senter, Commonwealth's Attorney 4<sup>th</sup> Judicial Circuit, requests approval to:
      - a. Reallocate a full-time Assistant Commonwealth's Attorney IV position to a full-time First Assistant Commonwealth's Attorney IV position.
      - b. Reallocate a full-time Share Assistant Commonwealth's Attorney I position to a full-time Share Assistant Commonwealth's Attorney II position, both with no additional funds retroactive to March 16, 2025.
      - c. Reallocate a full-time Victim Advocate II to a full-time Victim Advocate III.
      - d. Reallocate a quarter-time Administrative Specialist I to a quarter-time Administrative Specialist II.
      - e. Increase the salary of a part-time Assistant Commonwealth's Attorney II.
    - 4. Shane Young, Commonwealth's Attorney 9<sup>th</sup> Judicial Circuit, requests approval to establish two (2) temporary quarter-time Intern positions with no additional funds, to be paid with asset forfeiture funds effective May 1, 2025, through August 15, 2025.

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5. Shelly Miller, Commonwealth's Attorney 11<sup>th</sup> Judicial Circuit, requests approval to reallocate a part-time Administrative Specialist II position to a full-time Administrative Specialist I position with no additional funds effective April 16, 2025.
6. Kimberly Baird, Commonwealth's Attorney 22<sup>nd</sup> Judicial Circuit, requests approval to reallocate a full-time Victim Advocate I position to a full-time Victim Advocate Supervisor position with no additional funds effective April 1, 2025.
7. David Dalton, Commonwealth's Attorney 28<sup>th</sup> Judicial Circuit, requests approval to reallocate a full-time Victim Advocate I position to a full-time Administrative Specialist position retroactive to February 16, 2024.
8. Gerina Whethers, Commonwealth's Attorney 30<sup>th</sup> Judicial Circuit, requests approval to:
  - a. Reallocate a part-time Assistant Commonwealth's Attorney II position to a full-time Commonwealth's Detective I position effective April 1, 2025.
  - b. Reallocate a full-time Assistant Commonwealth's Attorney I position to a full-time Commonwealth's Attorney III position effective April 16, 2025.
9. Miranda King, Commonwealth's Attorney 39<sup>th</sup> Judicial Circuit, requests approval to reallocate a part-time Assistant Commonwealth's Attorney I position to a part-time Law Clerk position and revert back to Assistant Commonwealth's Attorney I position upon successful competition of Bar exam effective May 1, 2025.
10. Jordon Turner, Boone County Attorney, requests approval to establish a temporary quarter-time Intern position with no additional funds, to be paid with asset forfeiture funds effective May 1, 2025 through July 15, 2025.

B. Additional Funds Required

1. Maureen Leamy, Commonwealth's Attorney 3<sup>rd</sup> Judicial Circuit, requests approval to establish a full-time Assistant Commonwealth's Attorney IV position with additional funds to support salary.

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2. Leigh Ann Roberts, Commonwealth's Attorney 15<sup>th</sup> Judicial Circuit, requests approval to establish a full-time Assistant Commonwealth's Attorney I position with additional funds to support salary.
3. Dennis Foust, Commonwealth's Attorney 42<sup>nd</sup> Judicial Circuit, requests approval to reallocate a full-time Assistant Commonwealth's Attorney III to a full-time Assistant Commonwealth's Attorney IV.
4. Joseph White, Clay County Attorney, requests additional funding for salary increases of a Victim Advocate position.

C. Tabled Requests Additional Funds Required

1. Zac Greenwell, Commonwealth's Attorney 5<sup>th</sup> Judicial Circuit, requests reallocation of a part-time Administrative Specialist I position to a part-time Assistant Commonwealth's Attorney I position with additional funding for salary.
2. Steven Franzen, Campbell County Attorney, requests to reallocate a part-time Assistant County Attorney I position to a part-time Assistant County Attorney IV position with additional funding for salary.
3. Jeremy Logsdon, Grayson County Attorney, requests additional funding to supplement salary of a full-time Assistant County Attorney I position.
4. Keith Craycraft, Montgomery County Attorney, requests reallocation of a part-time Assistant County Attorney I position to a part-time Assistant County Attorney II position with additional funding for salary.
5. Derek Jorge Campbell, Perry County Attorney, requests reallocation of a quarter-time Assistant County Attorney I position to a part-time Assistant County Attorney I position with additional funding for salary.

VII. Adjourn