

**PAC MEMBERS PRESENT**

Wil Shroder, Proxy for Attorney General  
Rob Sanders, Commonwealth's Attorney, 16<sup>th</sup> Judicial Circuit  
Courtney Baxter, Commonwealth's Attorney, 12<sup>th</sup> Judicial Circuit  
Carrie Ovey-Wiggins, Commonwealth's Attorney, 56<sup>th</sup> Judicial Circuit  
Martin Hatfield, Pulaski County Attorney  
Jenny Oldham, Hardin County Attorney  
Joe Ross, Logan County Attorney  
Stacy Tapke, Kenton County Attorney  
Margaret Daniel, Citizen Member  
Lisa Foley, Citizen member

**PAC/OAG STAFF PRESENT**

Bobby Stokes  
Gina Carey  
Julie Cox  
Sheila Kratzer  
Mike Carr  
Susan Blake  
Harry Rothgerber  
Tom Lockridge  
Kathy Phillips  
Alyssa Logan  
Samantha Bracco

**GUESTS PRESENT**

Mike VanMeter, Commonwealth's Attorney, 6<sup>th</sup> Judicial Circuit  
Clinton Sims, Commonwealth's Attorney, 13<sup>th</sup> Judicial Circuit  
Kimberly Baird, Commonwealth's Attorney, 22<sup>nd</sup> Judicial Circuit  
Rick Hardin, Commonwealth's Attorney, 46<sup>th</sup> Judicial Circuit  
Louis Kelly, Commonwealth's Attorney, 54<sup>th</sup> Judicial Circuit  
Bailey Taylor, Commonwealth's Attorney, 55<sup>th</sup> Judicial Circuit  
William Elkins, Clark County Attorney  
Joe White, Clay County Attorney  
Angela Evans, Fayette County Attorney  
Grant Axon, Gallatin County Attorney

Gilbert Holland, Knox County Attorney  
Wes Stephens, Monroe County Attorney  
Berry Baxter, Oldham County Attorney  
Cecil Watkins, Rowan County Attorney

Pursuant to KRS 15.100(2), Executive Director, Bobby Stokes called the roll. After the roll was called, a quorum was announced, and the meeting was called to order. Bobby Stokes welcomed everyone to the PAC meeting.

### **ADMINISTRATIVE**

Bobby Stokes announced that Matt Butler was appointed the Commonwealth's Attorney in the 47<sup>th</sup> Judicial Circuit. He explained we are now in the fiscal year 2025 and thanked Gina Carey and Julie Cox for their tireless efforts. They have accomplished allocating almost \$17 million dollars within the first week of FY25 in the salary classification and compensation plan. This plan provides staff with better pay and funding for new positions.

Bobby Stokes directed the Council to review the meeting minutes from the June 21<sup>st</sup>, 2024, PAC meeting for approval, Wil Shroder made a motion to approve the June 21<sup>st</sup>, 2024, meeting minutes, the motion was seconded by Courtney Baxter, and passed by voice vote.

### **TRAINING UPDATE**

Susan reported that there are currently 637 attendees registered for the 2024 Kentucky Prosecutor Conference (KPC) in August. The program has been submitted for CLE to the Kentucky Bar. Planning is ongoing with speakers to get materials and schedule travel. 40 speakers are scheduled for 26 sessions including 3 simultaneous breakouts. The preconference begins at 9:00 AM on Wednesday and the conference welcome and general sessions begin at 12:00PM. The PAC meeting is scheduled for Tuesday, August 20 before the conference at 1:00PM at the Galt House. Matt Moye and herself are in the process of reviewing three (3) bids for AV services for the vendor we will use at the conference. The Victim's Advocate Track which will occur on Thursday has around 80 attendees registered. Matthew Moye has been assisting the OAG Victim's Division with registration in addition to working on KPC. Bids have been solicited for KPC 2026 from hotels and meeting sites for our preferred dates of August 19, 20 and 21, 2026. A compilation of bids was presented to the Council received by the deadline. Selection of locations for meeting and hotels/meeting space was discussed with costs presented and the Council selected Lexington as the site for KPC in 2026 and requested the use of three hotels to meet attendees needs The Hilton, Hyatt, and, Marriott City Center in Lexington. Rob Sanders made a motion to approve hosting the 2026 Kentucky Prosecutors

Conference in Lexington Kentucky and providing three (3) hotel options, the motion was seconded by Martin Hatfield, and passed by voice vote.

Susan announced she attended the National Association of Prosecutor Coordinator meeting in Idaho this month and learned about what other states are doing regarding recruitment and retention as well as updates on training, resources, impact of AI, and challenges facing prosecutors. She will be presenting ideas to the Council in the near future. The mandatory training library currently has CLE approved webinars available at no charge for prosecutors on the intranet for the topics of Domestic Violence, Elder Abuse, Child Abuse, and Human Trafficking. One more Elder Abuse topic will be filmed with Ashley Kennedy as speaker, who is an Assistant Counsel for the Cabinet for Health and Family Services. Once that is completed, there will be enough webinars in the library for prosecutors to meet the statutory requirements. This is in addition to the sessions that will occur at KPC. Tom Lockridge and Kathy Phillips scripted and filmed a 30-minute highlight video on HB 5, The Safer Kentucky Act. It was approved for CLE and made available to prosecutors on the Intranet. She has received positive evaluations and comments from people who have taken advantage of this opportunity. RFP's to hotels for the next Jury Selection Course have been submitted for May 2025 and Susan will be compiling the information and scheduling the course after receiving budgetary approval. Planning for December basic training for the newly elected Commonwealth's Attorneys is also in progress. Susan commented on the value of having an employment law firm provide advice when PAC receives questions about employees and office management. PAC has entered into an agreement for another term with Derrick Wright and his firm, Sturgill Turner, and they continue to provide valuable information as well as planning to present at Basic Training.

## **RESOURCE PROSECUTOR UPDATE**

Tom Lockridge reported that Kathy Phillips and himself scripted and filmed a 30-minute highlight video on HB 5, The Safer Kentucky Act. Kathy Phillips, Amanda Morgan, and himself are now working with Rewa Zakharia on another video which will be police focused, starting with Kentucky State Police. The video is several weeks away from being released. He also assisted with the Elder Abuse video. He attended the NDAA National Conference and much of the information presented was valuable and hopes to incorporate some of the ideas soon. While in attendance at the NDAA National Conference he received the Distinguished Faculty Award for a Prosecutor Trainer. He thanked Susan Blake for the nomination. He has worked with several circuits as well as Special Prosecution on issues related to their cases. He's currently helping on a case in the 51<sup>st</sup> Judicial Circuit and the hearing is coming up on Tuesday. He is preparing to present at the 2024 Kentucky Prosecutor Conference.

Kathy Phillips reported for Jenny True Reed, the Traffic Safety Resource Prosecutor, that she continues to provide regional DUI hot topics Medical Marijuana Law Trainings and will be in

Prestonsburg and Madisonville at the end of July. She is also planning a two-day training with the TSRP's in Ohio in late fall 2024. She is presenting to recruits in the Bowling Green Police Academy. The law enforcement phlebotomy program will begin July 29<sup>th</sup>. Several officers have already registered.

Kathy Phillips, the Domestic Violence Resource Prosecutor, reported she continues to work with Tom Lockridge on law trainings. She is also working on a presentation on Marcy's Law, which will be best practices, and a discussion of Marcy's Law issues for the 2024 Kentucky Prosecutors Conference. She also continues to work on a full-day Domestic Violence Summit to take place on October 23<sup>rd</sup> which she hopes to provide to several regions. She continues to assist prosecutors on their cases.

### **CASE MANAGEMENT UPDATE RFP**

Alyssa Logan announced she continues to work with OPS and the Finance Cabinet for approval on the case management software. She hopes to have more information to present to the Council at the next PAC meeting.

### **2024 SONEGO AWARD**

Bobby Stokes directed the Council to the 2024 Sonego Award nomination form located in the folders provided. He explained that there are two nominations, one nominee for the County Attorney's and one nominee for the Commonwealth's Attorney's. He explained there has been precedence in the past to approve both nominees receiving the Sonego Award and asked for a motion to approve both nominees. Courtney Baxter recused herself from participating in the vote. Rob Sanders made a motion to approve both nominees to receive the 2024 Sonego Award, the motion was seconded by Margaret Daniels, and passed by voice vote.

### **KPC 2024**

Susan Blake reported that 637 attendees have registered for the 2024 Kentucky Prosecutors Conference. The pre-conference will begin at 9:00 AM on Wednesday August 21<sup>st</sup>. The general sessions will begin at 12:00 PM. Awards will be presented by the Attorney General at the opening remarks for the outstanding Commonwealth's and County Attorney's.

### **PAC STAFF PAYROLL CERTIFICATIONS**

Bobby Stokes directed the Council to review the June 30<sup>th</sup>, 2024, and July 15<sup>th</sup>, 2024, PAC/UPS payroll certifications in the folders provided for approval. Rob Sanders made a motion to approve the

June 30<sup>th</sup>, 2024, and July 15<sup>th</sup>, 2024, PAC/UPS payroll certifications, the motion was seconded by Courtney Baxter, and passed by voice vote.

## **ROCET DOCKET GRANT APPLICATION PROCESS**

Gina Carey, the Executive Budget and Policy Director, announced that the Rocket Docket Grant application process will close on September 30<sup>th</sup>. She requested all applications be submitted by August 9<sup>th</sup>. She explained a review committee needs to be selected. She requested approval from the Council for the applications located in the folders provided. She explained funding for the Rocket Docket will begin October 1<sup>st</sup> through the 30<sup>th</sup>. Rob Sanders made a motion to appoint Jackie Steele and Brian Wright to the review committee for Rocket Docket applications Stacy Tapke made a motion to appoint John Estill and Martin Hatfield and approve the grant application process, the motion was seconded by Jenny Oldham, and passed by voice vote.

## **BUDGET**

### **FY2025**

Gina Carey announced that with FY25 just beginning there are no projections at this time. Rob Sanders proposed amending the Commonwealth's and County Attorney's budgets to reestablish the National Training scholarships. Rob Sanders made a motion to amend the Commonwealth's Attorney's budgets to allocate \$50,000 for National Training Scholarships, the motion was seconded by Carrie Overy-Wiggins, and passed by voice vote. Martin Hatfield made a motion to amend the County Attorney's budget to allocate \$50,000 for National Training Scholarships, the motion was seconded by Joe Ross, and passed by voice vote. Rob Sanders recognized two people that have done excellent, outstanding work for the UPS, but weren't previously included on the salary scale plan. Rob Sanders made a motion to amend the budget to provide Susan Blake and Alyssa Logan with 5% raises, the motion was seconded by Joe Ross, and passed by voice vote.

## **SALARY CLASSIFICATION AND COMPENSATION PLAN**

### **1. EXCEPTIONS PENDING**

Joe Ross directed the Council to the handout located in the folders provided. He reviewed the *County Attorney's Reclassification Exceptions Passed to the July 19<sup>th</sup>, 2024 meeting for review* located below. Joe Ross made a motion to deny and/or approve the following requests as annotated on the chart below, the motion was seconded by Jenny Oldham, and passed by voice vote.

County Attorney Reclassification Exceptions Passed to July 19, 2024 meeting for Review

County	LastName	FN	Current Classification	Status	Current GF + RD Salary	Year Svc	Requested Classification	Potential Min Salary Change in Salary		Proposed New Salary	Total Cost w/Fringe SCCP	Exception Submitted	Classification Requested	Min Salary Classification (Exception)	Potential Change in Salary	Proposed new salary	Total Additional Cost with Fringe over Original Recls	approve/deny
BUTLER	NORRIS	TIFFANY	VICTIM ADVOC	PT	\$ 28,840	0.92	Victim's Advocate 1	\$ 30,837	\$ 1,997	\$ 30,837	\$ 3,123	Yes	Victim's Advocate 2	\$ 35,243	\$ 4,406	\$ 35,243	\$ 6,891	denied
CALLOWAY	HARRINGTON	LYNDA	LEGAL SECY	FT	\$ 31,447	1.92	Administrative Specialist 1	\$ 29,500	\$ -	\$ 31,447	\$ -	Yes	Executive Administrative Assistant	\$ 47,200	\$ 15,753	\$ 47,200	\$ 24,637	denied
CALLOWAY	PERLOW	DAVID	CO ATTY ASST	PT	\$ 40,943	13.08	Assistant County Attorney 3	\$ 66,080	\$ 25,138	\$ 66,080	\$ 39,315	Yes	Assistant County Attorney 4	\$ 79,296	\$ 13,216	\$ 79,296	\$ 20,670	approved
CLARK	BERRYMAN	ROGER	CO ATTY ASST	PT	\$ 35,148	5.42	Assistant County Attorney 2	\$ 52,864	\$ 17,716	\$ 52,864	\$ 27,708	Yes	First Assistant County Attorney 4	\$ 85,296	\$ 32,432	\$ 85,296	\$ 50,724	partially approved, granting 1st assistant status
CLARK	ENGEL	HEIDI	CO ATTY ASST	LT	\$ 33,662	2.50	Assistant County Attorney 1	\$ -	\$ -	\$ 33,662	\$ -	Yes	Assistant County Attorney 3	\$ -	\$ 38,634	\$ 72,296	\$ 75,049	approve classification
CLARK	HOWARD	SARRAH	LEGAL SECY	FT	\$ 26,753	1.08	Administrative Specialist 1	\$ 29,500	\$ 2,747	\$ 29,500	\$ 4,296	Yes	Paralegal 2	\$ 41,300	\$ 11,800	\$ 41,300	\$ 18,455	denied
CLARK	VARNEY	DANIEL	LEGAL SECY	FT	\$ 30,490	2.92	Administrative Specialist 1	\$ 29,500	\$ -	\$ 30,490	\$ -	Yes	Paralegal 2	\$ 41,300	\$ 10,810	\$ 41,300	\$ 16,907	denied
FAYETTE	HERALD	CAROLINE	CO ATTY ASST	FT	\$ 62,733	2.83	Assistant County Attorney 1	\$ 70,000	\$ 7,267	\$ 70,000	\$ 11,366	Yes	Assistant County Attorney 2	\$ 77,800	\$ 7,800	\$ 77,800	\$ 12,199	denied
FAYETTE	PERDUE	LINDSAY	CO ATTY ASST	FT	\$ 73,234	9.17	Assistant County Attorney 3	\$ 95,500	\$ 22,266	\$ 95,500	\$ 34,824	Yes	Assistant County Attorney 4	\$ 106,200	\$ 32,966	\$ 106,200	\$ 51,559	denied
FAYETTE	WRIGHT	BRITANY	CO ATTY ASST	FT	\$ 62,733	2.92	Assistant County Attorney 1	\$ 70,000	\$ 7,267	\$ 70,000	\$ 11,366	Yes	Assistant County Attorney 2	\$ 77,800	\$ 7,800	\$ 77,800	\$ 12,199	denied
GRAVES	BRAME	ABBY	LEGAL SECY	PT	\$ 19,536	25.83	Administrative Specialist 1	\$ 22,027	\$ 2,491	\$ 22,027	\$ 3,896	Yes	Executive Administrative Assistant	\$ 35,243	\$ 13,216	\$ 35,243	\$ 20,670	denied
HENDERSON	SCHREINER	LYNDA	VICTIM ADVOC	FT	\$ 46,134	1.92	Victim's Advocate 1	\$ 41,300	\$ -	\$ 46,134	\$ -	Yes	Victim's Advocate 2	\$ 47,200	\$ 1,066	\$ 47,200	\$ 1,667	denied
LAUREL	HOWARD	AARON	CO ATTY ASST	PT	\$ 57,167	10.58	Assistant County Attorney 1	\$ 47,040	\$ -	\$ 57,167	\$ -	Yes	Assistant County Attorney 4	\$ 79,236	\$ 22,069	\$ 79,236	\$ 34,516	approved
MADISON	PFANSTIEL	LOGAN	LEGAL SECY	PT	\$ 28,098	1.75	Administrative Specialist 1	\$ 22,027	\$ -	\$ 28,098	\$ -	Yes	Executive Administrative Assistant	\$ 35,243	\$ 7,145	\$ 35,243	\$ 11,174	denied
MCCRACKEN	NEWBERN	GRAGG	CO-ATTY ASST	PT	\$ 52,049	5.08	Assistant County Attorney 2	\$ 52,864	\$ 815	\$ 52,864	\$ 1,275	Yes	Assistant County Attorney 3	\$ 66,080	\$ 13,216	\$ 66,080	\$ 20,670	Withdrawn
MCCRACKEN	SKINNER	STEVEN	CO ATTY ASST	FT	\$ 58,742	6.50	Assistant County Attorney 2	\$ 70,800	\$ 12,058	\$ 70,800	\$ 18,859	Yes	Assistant County Attorney 3	\$ 88,500	\$ 17,700	\$ 88,500	\$ 27,683	denied
OLDHAM	GRIMSHAW	MARJORIE	LEGAL SECY	PT	\$ 12,875	5.58	Administrative Specialist 1	\$ 22,027	\$ 9,152	\$ 22,027	\$ 14,327	Yes	Executive Administrative Assistant	\$ 35,243	\$ 13,216	\$ 35,243	\$ 20,670	approved
ROWAN	FLANNERY	LISA	LEGAL SECY	FT	\$ 33,440	2.83	Administrative Specialist 1	\$ 29,500	\$ -	\$ 33,440	\$ -	Yes	Administrative Assistant 2	\$ 35,400	\$ 1,960	\$ 35,400	\$ 3,066	denied

ROWAN	STACY	SARA H	CO ATTY ASST	PT	\$ 51,406	4.3	3	1st Assistant County Attorney	\$ 58,864	\$ 7,458	\$ 58,864	\$ 11,664	Yes	Asst Co Atty 3 + 1st Assistant	\$ 72,800	\$ 13,936	\$ 72,800	\$ 21,796	denied
RUSSELL	VOILS	MELISSA	LEGAL SECY	PT	\$ 27,713	13.50		Executive Administrative Assistant	\$ 35,243	\$ 7,530	\$ 35,243	\$ 11,776	Yes	Office Manager	\$ 44,053	\$ 8,810	\$ 44,053	\$ 13,779	denied
TAYLOR	LEIGH	HALEY	LEGAL SECY	PT	\$ 35,484	3.4	2	Administrative Specialist 2	\$ 26,432	\$ -	\$ 35,484	\$ -	Yes	Executive Administrative Assistant	\$ 35,243	\$ -	\$ 35,484	\$ -	denied
BRECKINRIDGE	BLAND	TIFANNI	LEGAL SECY	PT	\$ 32,208	2.2	5	Administrative Specialist 1	\$ 22,027	\$ -	\$ 32,208	\$ -	YES	Executive Administrative Assistant	\$ 35,243	\$ 3,035	\$ 35,243	\$ 4,746	denied
HARDIN	BLANKOCK	AHSO N	CO-ATTY-ASST	PT	\$ 65,187	2.3	3	Assistant County Attorney 1	\$ 63,000	\$ -	\$ 65,187	\$ -	Yes	Assistant County Attorney-2	\$ 70,800	\$ 5,613	\$ 70,800	\$ 8,779	Withdrawn
HARDIN	MOORE	PHILLIP	CO-ATTY-ASST	PT	\$ 58,957	1.5	8	Assistant County Attorney 1	\$ 47,040	\$ -	\$ 58,957	\$ -	Yes	Assistant County Attorney-4	\$ 79,296	\$ 3,043	\$ 62,000	\$ 4,759	Withdrawn
HARDIN	SHOUSE	MAR K	CO-ATTY-ASST	PT	\$ 24,762	8.8	3	Assistant County Attorney-3	\$ 66,080	\$ 41,318	\$ 66,080	\$ 64,621	Yes	Assistant County Attorney-4	\$ 79,296	\$ 13,216	\$ 79,296	\$ 20,670	Withdrawn

7/18/2024

Rob Sanders directed the Council to the handout located in the folders provided. He reviewed the *Commonwealth's Attorney Reclassification Exceptions Passed to the July 19<sup>th</sup>, 2024, meeting* for review located below. Rob Sanders made a motion to deny and/or approve the following requests as annotated on the chart below, the motion was seconded by Courtney Baxter, and passed by voice vote.

Total Addition		Current GF +										Potential Proposed		Total		Min Salary		Potential		I Cost		approve/deny
Circuit Exception	Lname	FName	StartDate	Current Classification	Proposed Change in	Status	RD Salary	Year Svc	Recommended	Original Requested Classification	Min Salary	Change in	New	Cost	Exception	Cost	Exception	Cost	Exception	Cost		
Salary	Salary	w/Fringe	Submitted	(Exception)	Salary	new	over	Fringe	Notes	Recommendation on	w/3%	Classification	Classification	Exception	Exception	Exception	Exception	Exception	Exception	Exception		
SCCP	Original Recl																					
2	SYDNEY		9/1/2021	DISTRICT SEC	F	\$ 40,671	2.83	Administrative Specialist 1	\$ 29,500	\$ -	\$ 40,671	\$ -	Yes	Executive Administrative Assistant	\$ 47,200	\$ 6,529	\$ 47,200	\$ 10,211	does not meet min years of service	review	approved	
7	SHANNON		10/1/2020	DISTRICT SEC	F	\$ 44,290	3.75	Administrative Specialist 2	\$ 35,400	\$ -	\$ 44,290	\$ -	Yes	Executive Administrative Assistant	\$ 47,200	\$ 2,910	\$ 47,200	\$ 4,551	doesn't have the experience with/PAC or DPA	review	approved	
8	AMANDA		4/16/2023	DISTRICT SEC	F	\$ 51,315	1.17	Administrative Specialist 1	\$ 29,500	\$ -	\$ 51,315	\$ -	Yes	Program Coordinator	\$ 53,100	\$ 1,785	\$ 53,100	\$ 2,792	does not have 4 years with PAC/DP A	review	denied	
22	MORGAN		8/1/2015	DISTRICT SEC	F	\$ 55,496	8.92	Administrative Specialist 2	\$ 42,400	\$ -	\$ 55,496	\$ -	Yes	Program Coordinator	\$ 60,100	\$ 4,604	\$ 60,100	\$ 7,200		review	denied	

30 MCCLELLAN	NATHAN	8/1/20 13-PROG PLANNER	F	\$ 70,004	10 -92	Program Coordinator	\$ 60,100	\$ -	\$ 70,004	\$ -	n/a	\$ 60,100	\$ -	\$ 70,004	\$ -	revised	withdrawn
Left off exceptions in error - does not have an Exec Admin and Carney meets qualifications § 12.493 Does not have Certification - his classification has already been changed to Detective 1																	
11 CARNEY	KELLY	1/1/20 15 DISTRICT SEC	F	\$ 42,475	9.50	Administrative Specialist 2	\$ 35,400	\$ -	\$ 42,475	\$ -	Executive Administrative Assistant	\$ 47,200	\$ 4,725	\$ 47,200	\$ 7,390		approved
28 GUFFEY	DAVID	3/1/20 20 COMMONW LTH-DEF	F	\$ 39,212	26-0	Commonwealth's Detective 1	\$ 29,500	\$ -	\$ 39,212	\$ -	Commonwealth's Detective 2- Certified	\$ 47,200	\$ 7,988	\$ 47,200	\$ -		withdrawn
7/17/2024																	

2. CORRECTIONS AND OMISSIONS

3. SHARED EMPLOYEES' RECLASSIFICATION FOR CONSIDERATION

Gina Carey directed the Council to the handout located in the folders provided. She provided a brief overview of the *UPS Shared Employees Reclassification and SCCP Calculations*. She explained the percentage of SCCP was calculated by taking the total salary and comparing it to the classification requested and if it was below the minimum for the classification, SCCP funds were included. The amount in SCCP for Commonwealth's Attorney salaries was about \$93,000. The amount in SCCP for County Attorney salaries was about \$430,000. She explained the highlighted positions on the chart below required further discussion.

- Adam Delph is a shared employee with the 4<sup>th</sup> Judicial Circuit and Hopkins County Attorney's office. It was requested that his job title be reclassified as an Assistant II, however he only has three and a half years' service, making him 1.6 months shy of the minimum requirement. Martin Hatfield explained there are several employees that are within several months of meeting the minimum requirement to qualify for a new reclassification. Once the candidate meets the minimum requirements, a request can be made to the Council for reclassification, not before. Martin Hatfield made a motion to deny the request reclassifying Adam Delph to an Assistant II at this time, the motion was seconded by Joe Ross, and passed by voice vote.
- Terran Helm is a shared employee with the 57<sup>th</sup> Judicial Circuit and Russell County Attorney's office. It was requested that prior experience in a private practice be included in years of service to reclassify this position to an Assistant IV. Rob Sanders made a motion to deny the request to reclassify Terran Helm to an Assistant IV position, the motion was seconded by Jenny Oldham, and passed by voice vote.



- Michael Swansburg is a shared employee with the 12<sup>th</sup> Judicial Circuit and Henry County Attorney’s office. It was requested that his position be reclassified from Assistant I to an Assistant IV, after confirming his years of service and qualifications. Rob Sanders made a motion to approve Michael Swansburg’s reclassification from an Assistant I to an Assistant IV, the motion was seconded by Margaret Daniels, and passed by voice vote.
- James Wooton is a shared employee with the Clay, Jackson, and Leslie County Attorney’s offices. It was requested that his position be reclassified to Assistant IV, however he only qualifies as an Assistant III. Joe Ross made a motion to deny James Wooton’s reclassification to an Assistant IV due to not meeting the minimum years of experience required, the motion was seconded by Jenny Oldham, and passed by voice vote.

Gina Carey requested a motion to approve the *below UPS Shared Employees Reclassification and SCCP Calculations* with the specific changes discussed. Joe Ross made a motion to approve the *UPS Shared Employees Reclassification and SCCP Calculations* with the changes discussed, the motion was seconded by Margaret Daniels, and passed by voice vote.

Office	Employee Lname	Employee Fname	Current Salary	Years of Service	Share Statu s	Requested Classification	Min Salary for Class	SCCP Due	SCCP Amt (if any)	Perc per Office	New Salary per Office	Comments
McCreary	PARTIN	RHONDA	\$ 5,150	3.67	FTS	Admin Spec I	\$ 29,500	No	\$ -	20%	\$ 5,150	non attorney
Whitley	PARTIN	RHONDA	\$ 10,918	3.67	FTS	Admin Spec I	\$ 29,500	No	\$ -	20%	\$ 10,918	non attorney
34th	PARTIN	RHONDA	\$ 33,846	3.67	FTS	Admin Spec I	\$ 29,500	No	\$ -	60%	\$ 33,846	non attorney
<b>PARTIN Total</b>											\$ 49,914	
Hopkins	DELPH	ADAM	\$ 60,523	3.50	FTS	Asst II	\$ 70,800	No	\$ -	60%	\$ 60,523	Requesting Exception to a 2; he's shy of a II by 6 months
4th	DELPH	ADAM	\$ 36,050	3.50	FTS	Asst II	\$ 70,800	No	\$ -	40%	\$ 36,050	DENIED
<b>DELPH Total</b>											\$ 96,573	
Carter	CRISWELL	JUSTIN	\$ 29,187	10.17	PTS	Asst IV	\$ 79,296	Yes	\$ 18,176	70%	\$ 47,363	
Elliott	CRISWELL	JUSTIN	\$ 24,144	10.17	PTS	Asst IV	\$ 79,296	Yes	\$ 7,790	30%	\$ 31,934	
<b>CRISWELL Total</b>											\$ 25,965	\$ 79,296
Whitley	PRICE	JOSHUA	\$ 37,481	3.75	PTS	Asst I	\$ 47,040	No	\$ -	50%	\$ 37,481	
34th	PRICE	JOSHUA	\$ 29,479	3.75	PTS	Asst I	\$ 47,040	No	\$ -	50%	\$ 29,479	
<b>PRICE Total</b>											\$ 66,960	
Union	RANDOLPH	MEGAN	\$ 17,083	8.83	FTS	Asst III + 1st Asst	\$ 94,500	Yes	\$ 1,735	75%	\$ 18,818	
Webster	RANDOLPH	MEGAN	\$ 53,923	8.83	FTS	Asst III	\$ 94,500	Yes	\$ 231	10%	\$ 54,154	
5th	RANDOLPH	MEGAN	\$ 21,181	8.83	FTS	Asst III	\$ 94,500	Yes	\$ 347	15%	\$ 21,528	

Office	Employee Lname	Employee Fname	Current Salary	Years of Service	Share Status	Requested Classification	Min Salary for Class	SCCP Due	SCCP Amt (if any)	Perc per Office	New Salary per Office	Comments
		<b>RANDOLPH Total</b>							\$ 2,313		\$ 94,500	
Estill	HERALD	SAMUEL	\$ 21,359	15.00	PTS	Asst IV	\$ 79,296	No	\$	15%	\$ 21,359	
Lee	HERALD	SAMUEL	\$ 16,427	15.00	PTS	Asst IV	\$ 79,296	No	\$	20%	\$ 16,427	
Owsley	HERALD	SAMUEL	\$ 9,894	15.00	PTS	Asst IV	\$ 79,296	No	\$	15%	\$ 9,894	
23rd	HERALD	SAMUEL	\$ 63,434	15.00	PTS	Asst IV	\$ 79,296	No	\$	50%	\$ 63,434	
		<b>HERALD Total</b>							\$		\$	
Johnson	BLANKENSHIP	ANTHONY	\$ 13,735	14.25	PTS	Asst IV	\$ 79,296	Yes	\$ 2,254	10%	\$ 15,989	
24th	BLANKENSHIP	ANTHONY	\$ 43,026	14.25	PTS	Asst IV	\$ 79,296	Yes	\$ 20,282	90%	\$ 63,308	
		<b>BLANKENSHIP Total</b>							\$ 22,535		\$ 79,296	
Caldwell	WILSON	DAILEY	\$ 25,787	17.50	PTS	Asst IV + First Asst	\$ 85,296	No	\$	13%	\$ 25,787	
Livingston	WILSON	DAILEY	\$ 24,634	17.50	PTS	Asst IV + First Asst	\$ 85,296	No	\$	13%	\$ 24,634	
Lyon	WILSON	DAILEY	\$ 45,302	17.50	PTS	Asst IV + First Asst	\$ 85,296	No	\$	75%	\$ 45,302	
		<b>WILSON Total</b>							\$		\$ 95,723	
Casey	WEDDLE-FRAZIER	MCKINZEE	\$ 23,718	10.58	PTS	Asst IV + First Asst	\$ 85,296	Yes	\$ 29,584	70%	\$ 53,302	
29th	WEDDLE-FRAZIER	MCKINZEE	\$ 19,315	10.58	PTS	Asst IV + First Asst	\$ 85,296	Yes	\$ 12,679	30%	\$ 31,994	
		<b>WEDDLE-FRAZIER Total</b>							\$ 42,263		\$ 85,296	
Calloway	NABER	CASEY	\$ 40,943	12.33	PTS	Asst IV	\$ 79,296	Yes	\$ 5,590	75%	\$ 46,533	
Graves	NABER	CASEY	\$ 30,900	12.33	PTS	Asst IV	\$ 79,296	Yes	\$ 1,863	25%	\$ 32,763	
		<b>NABER Total</b>							\$ 7,453		\$ 79,296	
Edmonson	GIBSON	REBECCA	\$ 30,326	21.42	PTS	Asst IV	\$ 79,296	Yes	\$ 3,854	10%	\$ 34,180	
Warren	GIBSON	REBECCA	\$ 10,433	21.42	PTS	Asst IV	\$ 79,296	Yes	\$ 34,683	90%	\$ 45,116	
		<b>GIBSON Total</b>							\$ 38,537		\$ 79,296	
Butler	JACKSON	RICHARD	\$ 30,900	8.17	PTS	Asst III	\$ 66,080	No	\$	30%	\$ 30,900	
38th	JACKSON	RICHARD	\$ 57,746	8.17	PTS	Asst III	\$ 66,080	No	\$	70%	\$ 57,746	
		<b>JACKSON Total</b>							\$		\$ 88,646	
Bourbon	TOWLES	TERRELL	\$ 64,732	9.42	PTS	Asst III	\$ 66,080	No	\$	70%	\$ 64,732	
14th	TOWLES	TERRELL	\$ 33,841	9.42	PTS	Asst III	\$ 66,080	No	\$	30%	\$ 33,841	
		<b>TOWLES Total</b>							\$		\$ 98,573	
Lincoln	JOHNSON	JACOB	\$ 13,900	8.50	FTS	Asst III	\$ 88,500	Yes	\$ 102	30%	\$ 14,002	This salary comes entirely from Lincoln Fiscal Ct RD
28th	JOHNSON	JACOB	\$ 74,260	8.50	FTS	Asst III	\$ 88,500	Yes	\$ 238	70%	\$ 74,498	
		<b>JOHNSON Total</b>							\$ 340		\$ 88,500	
Lincoln	VANHOOK	GARLAN	\$ 24,486	5.83	PTS	Asst II	\$ 52,864	No	\$	50%	\$ 24,486	
28th	VANHOOK	GARLAN	\$ 37,121	5.83	PTS	Asst II	\$ 52,864	No	\$	50%	\$ 37,121	
		<b>VANHOOK Total</b>							\$		\$ 61,607	
McCreary	REYNOLDS	JOHN	\$ 10,300	5.92	PTS	Asst II	\$ 52,864	No	\$	10%	\$ 10,300	

Office	Employee Lname	Employee Fname	Current Salary	Years of Service	Share Status	Requested Classification	Min Salary for Class	SCCP Due	SCCP Amt (if any)	Perc per Office	New Salary per Office	Comments
Whitley	REYNOLDS	JOHN	\$ 65,084	5.92	PTS	Asst II	\$ 52,864	No	\$ -	45%	\$ 65,084	
34th	REYNOLDS	JOHN	\$ 40,891	5.92	PTS	Asst II	\$ 52,864	No	\$ -	45%	\$ 40,891	
	<b>REYNOLDS Total</b>								\$ -		\$ 116,275	
Knox	WEATHERLY	TOMMIE	\$ 25,750	38.92	PTS	Asst III	\$ 66,080	No	\$ -	33%	\$ 25,750	
Laurel	WEATHERLY	TOMMIE	\$ 44,548	38.92	PTS	Asst III	\$ 66,080	No	\$ -	67%	\$ 44,548	
	<b>WEATHERLY Total</b>								\$ -		\$ 70,298	
Mason	ESTILL-MCHUGH	ANNE	\$ 28,708	6.00	PTS	Asst II	\$ 52,864	No	\$ -	50%	\$ 28,708	
19th	ESTILL-MCHUGH	ANNE	\$ 29,479	6.00	PTS	Asst II	\$ 52,864	No	\$ -	50%	\$ 29,479	
	<b>ESTILL-MCHUGH Total</b>								\$ -		\$ 58,187	
Wayne	BELL	TRAVIS	\$ 34,917	14.92	PTS	Asst III	\$ 66,080	No	\$ -	50%	\$ 34,917	
57th	BELL	TRAVIS	\$ 38,621	14.92	PTS	Asst III	\$ 66,080	No	\$ -	50%	\$ 38,621	
	<b>BELL Total</b>								\$ -		\$ 73,538	
Johnson	PRESTON III	EVERETT	\$ 43,335	24.42			\$ 106,200	Yes	\$ 43,844	90%	\$ 87,179	This will change if the tabled request is granted for Johnson
24th	PRESTON III	EVERETT	\$ 14,150	24.42	FTS	Asst IV	\$ 106,200	Yes	\$ 4,872	10%	\$ 19,022	
	<b>PRESTON III Total</b>								\$ 48,715		\$ 106,200	
Allen	KIRBY	TERESA	\$ 43,899	8.42	PTS	Asst III	\$ 66,080	Yes	\$ 7,884	70%	\$ 51,783	
49th	KIRBY	TERESA	\$ 10,918	8.42	PTS	Asst III	\$ 66,080	Yes	\$ 3,379	30%	\$ 14,297	
	<b>KIRBY Total</b>								\$ 11,263		\$ 66,080	
22nd	WHITT	GAIL	\$ 27,724	15.75				No	\$ -		\$ 27,724	QT in both - need new classification only
PAC	WHITT	GAIL	\$ 23,690	15.75				No	\$ -		\$ 23,690	QT in both - need new classification only
	<b>WHITT Total</b>								\$ -		\$ 51,414	
Adair	CAPPS	ANGELA	\$ 28,974	18.58	PTS	Asst IV	\$ 79,296	Yes	\$ 12,431	70%	\$ 41,405	
29th	CAPPS	ANGELA	\$ 32,564	18.58	PTS	Asst IV	\$ 79,296	Yes	\$ 5,327	30%	\$ 37,891	
	<b>CAPPS Total</b>								\$ 17,758		\$ 79,296	
				7.75 FTS Asst IV + First Asst								
Russell	HELM	TERRAN		13.01			\$ 112,200	Yes	\$ 28,050	50%	41,065	requested exemption to make her a IV; if not granted PTS Asst III + 1st Asst (\$72,080) DENIED requested
57th	HELM	TERRAN		5								

Office	Employee Lname	Employee Fname	Current Salary	Years of Service	Share	Status	Requested Classification	Min Salary for Class	SCCP Due	SCCP Amt (if any)	Perc per Office	New Salary per Office	Comments
			\$ 43,086	7.75		FTS	Asst IV + First Asst	\$ 112,200	Yes	\$ 28,050	50%	\$ 71,136	Asst (\$72,080) exemption to make her a IV; if not granted PTS Asst III + 1st
	<b>HELM Total</b>									\$ 56,099		\$ 112,200	
Knox	MILLS	CHRISTOPHER	\$ 41,357	10.00		PTS	Asst III	\$ 66,080	No	\$ -	90%	\$ 41,357	
27th	MILLS	CHRISTOPHER	\$ 27,810	10.00		PTS	Asst III	\$ 66,080	No	\$ -	10%	\$ 27,810	
	<b>MILLS Total</b>									\$ -		\$ 69,167	
Cumberland 40th	GORDON ANDERSON	ANN MARIE	\$ 30,392	8.67		PTs		\$ 52,864	No	\$ -	33%	\$ 30,392	
	GORDON ANDERSON	ANN MARIE	\$ 49,658	8.67		PTs	Asst II	\$ 52,864	No	\$ -	67%	\$ 49,658	
	<b>GORDON ANDERSON Total</b>									\$ -		\$ 80,050	
Edmonson	BUCKLEW	LESLIE	\$ 10,432	22.50		PTS	Asst IV	\$ 79,296	Yes	\$ 1,028	10%	\$ 11,460	
Warren	BUCKLEW	LESLIE	\$ 58,588	22.50		PTS	Asst IV	\$ 79,296	Yes	\$ 9,248	90%	\$ 67,836	
	<b>BUCKLEW Total</b>									\$ 10,276		\$ 79,296	
Henry	SWANSBURG	MICHAEL	\$ 20,219	2.92		PTS		\$ 85,296	Yes	\$ 1,917	20%	\$ 22,136	
12th	SWANSBURG	MICHAEL	\$ 55,491	2.92		PTS	Asst IV	\$ 79,296	Yes	\$ 2,869	80%	\$ 58,360	requested exception from I to IV APPROVED
	<b>SWANSBURG Total</b>									\$ 4,786		\$ 80,496	
Trimble	CLUBB	JOSHUA	\$ 33,499	11.33		PTS		\$ 79,296	No	\$ -	10%	\$ 33,499	
12th	CLUBB	JOSHUA	\$ 87,929	11.33		PTS	Asst IV + First Asst	\$ 85,296	No	\$ -	90%	\$ 87,929	
	<b>CLUBB Total</b>									\$ -		\$ 121,428	
Christian	COLLINS	MARK	\$ 26,981	26.00		PTS	Asst I	\$ 47,040	No	\$ -	30%	\$ 26,981	
Todd	COLLINS	MARK	\$ 21,836	26.00		PTS	Asst I	\$ 47,040	No	\$ -	70%	\$ 21,836	
	<b>COLLINS Total</b>									\$ -		\$ 48,817	
Nicholas	WRIGHT	BLAKE	\$ 7,725	15.42				N/a	No	\$ -		\$ 7,725	QT in both - need new classification only
Robertson	WRIGHT	BLAKE	\$ 7,725	15.42				N/a	No	\$ -		\$ 7,725	QT in both - need new classification only
	<b>WRIGHT Total</b>									\$ -		\$ 15,450	
Fulton	WILKERSON	LEANNA	\$ 32,525	16.33						\$ -			Holding til August per Amanda Major
Hickman	WILKERSON	LEANNA	\$ 10,300	16.33						\$ -			Holding til August per Amanda Major
1st	WILKERSON	LEANNA	\$ 3,090	16.33						\$ -			Holding til August per Amanda Major
	<b>WILKERSON Total</b>									\$ -		\$ -	
Oldham	FEE	JON		1.50						\$ -			Share ends 8/1

Office	Employee Lname	Employee Fname	Current Salary	Years of Service	Share Status	Requested Classification	Min Salary for Class	SCCP Due	SCCP Amt (if any)	Perc per Office	New Salary per Office	Comments
53rd	FEE	JON		1.50								Share ends 8/1
	<b>FEE Total</b>								\$ -		\$ -	
McCreary	LOWE	JOSHUA	\$ 10,300	1.50	PTS	Asst I	\$ 47,040	No	\$ -	33%	\$ 10,300	
Whitley	LOWE	JOSHUA	\$ 37,482	1.50	PTS	Asst I	\$ 47,040	No	\$ -	33%	\$ 37,482	
34th	LOWE	JOSHUA	\$ 27,295	1.50	PTS	Asst I	\$ 47,040	No	\$ -	34%	\$ 27,295	
	<b>LOWE Total</b>								\$ -		\$ 75,077	
McLean	CREAGER	PATRICIA	\$ 7,728	21.33	FTS	Asst IV	\$ 106,200	Yes	\$ 3,536	10%	\$ 11,264	
Muhlenberg	CREAGER	PATRICIA	\$ 28,889	21.33	FTS	Asst IV	\$ 106,200	Yes	\$ 28,289	80%	\$ 57,178	
45th	CREAGER	PATRICIA	\$ 34,222	21.33	FTS	Asst IV	\$ 106,200	Yes	\$ 3,536	10%	\$ 37,758	Includes sal reduction eff 7/16
	<b>CREAGER Total</b>								\$ 35,361		\$ 106,200	
Ballard	BRANHAM	AMANDA	\$ 25,443	20.42	PTS	Asst IV	\$ 79,296	Yes	\$ 31,197	70%	\$ 56,640	
Carlisle	BRANHAM	AMANDA	\$ 9,286	20.42	PTS	Asst IV	\$ 79,296	Yes	\$ 13,370	30%	\$ 22,656	
	<b>BRANHAM Total</b>								\$ 44,567		\$ 79,296	
Carter	GREER	RANDALL	\$ 43,260	15.25	PTS	Asst IV	\$ 79,296	No	\$ -	70%	\$ 43,260	
Lawrence	GREER	RANDALL	\$ 21,115	15.25	PTS	Asst IV	\$ 79,296	No	\$ -	20%	\$ 21,115	
37th	GREER	RANDALL	\$ 25,750	15.25	PTS	Asst IV	\$ 79,296	No	\$ -	10%	\$ 25,750	
	<b>GREER Total</b>								\$ -		\$ 90,125	
Breathitt	TURNER	STANLEY	\$ 27,810	21.42	FTS	Asst IV	\$ 106,200	Yes	\$ 25,290	50%	\$ 53,100	
Wolfe	TURNER	STANLEY	\$ 24,205	21.42	FTS	Asst IV	\$ 106,200	Yes	\$ 28,895	50%	\$ 53,100	
	<b>TURNER Total</b>								\$ 54,185		\$ 106,200	
Grayson	GOFF-VOCKE	ERIN	\$ 22,660	2.58	PTS	Asst I	\$ 47,040	No	\$ -	25%	\$ 22,660	
Meade	GOFF-VOCKE	ERIN	\$ 31,318	2.58	PTS	Asst I	\$ 47,040	No	\$ -	50%	\$ 31,318	
Breckinridge	GOFF-VOCKE	ERIN	\$ 17,000	2.58	PTS	Asst I	\$ 47,040	No	\$ -	25%	\$ 17,000	
	<b>GOFF-VOCKE Total</b>								\$ -		\$ 70,978	
Clay	WOOTON	JAMES	\$ 11,791	8.58	FTS	Asst IV	\$ 106,200	Yes	\$ 17,508	30%	\$ 29,299	exception pending-DENIED
Jackson	WOOTON	JAMES	\$ -	8.58								Off Jackson payroll 7/31
Leslie	WOOTON	JAMES	\$ 36,048	8.58	FTS	Asst IV	\$ 106,200	Yes	\$ 40,853	70%	\$ 76,901	he is asking for an Exception to make him a IV - he's 1.5 years off;
	<b>WOOTON Total</b>								\$ 58,361		\$ 106,200	
Franklin	CURTIS	SKYE	\$ 30,000			n/a	N/a	No	\$ -	50%	\$ 30,000	NO SCCP - NEW POSITION
48th	CURTIS	SKYE	\$ 30,000			n/a	N/a	No	\$ -	50%	\$ 30,000	NO SCCP - NEW POSITION
	<b>CURTIS Total</b>								\$ -		\$ 60,000	
Crittenden	EVANS	COBIE	\$ 47,040		PTS	Asst I	\$ 47,040	No	\$ -	75%	\$ 47,040	NO SCCP - NEW POSITION (check this)
Webster	EVANS	COBIE	\$ 25,000		PTS	Asst I	\$ 47,040	No	\$ -	25%	\$ 25,000	

<b>EVANS Total</b>										\$	\$ 72,040		
Henderson	NORRIS	BOBBY	\$ 51,944	13.75	FTS	Asst IV	\$ 106,200	Yes	\$ 27,568	70%	\$ 79,512		
51st	NORRIS	BOBBY	\$ 14,873	13.75	FTS	Asst IV	\$ 106,200	Yes	\$ 11,815	30%	\$ 26,688		
<b>NORRIS Total</b>										\$ 39,383	\$ 106,200		
Bracken	GIGLIA	VICKI	\$ 9,440			n/a	N/a	No	\$		\$ 9,440	NO SCCP - NEW POSITION	
Fleming	GIGLIA	VICKI	\$ 9,440			n/a	N/a	No	\$		\$ 9,440	NO SCCP - NEW POSITION	
Mason	GIGLIA	VICKI	\$ 28,320			n/a	N/a	No	\$		\$ 28,320	NO SCCP - NEW POSITION	
<b>GIGLIA Total</b>										\$	\$ 47,200		
Boyd	BURKE	NICOLE	\$ 53,447	1.50		Asst I		No	\$		\$ 53,447		
32nd	BURKE	NICOLE	\$ 45,000	1.50		Asst I		No	\$		\$ 45,000	NO SCCP - NEW POSITION W/LOCAL RD	
<b>BURKE Total</b>										\$	\$ 98,447		
Anderson	BOATRIGHT	SYDNEY	\$ 12,500	-	PTS	*Law Clerk		No	\$	40%	\$ 12,500	NEW POSITION - NO SCCP; *currently Law clerk pending bar results	
Spencer	BOATRIGHT	SYDNEY	\$ 20,000	-	PTS	*Law Clerk		No	\$	60%	\$ 20,000	NEW POSITION - NO SCCP; *currently Law clerk pending bar results	
<b>BOATRIGHT Total</b>										\$	\$ 32,500		
<b>Grand Total</b>										\$ 520,160			
										<b>Comm Salary Cost</b>	<b>\$ 93,392</b>	<b>Comm Total Cost</b>	<b>\$ 146,065</b>
										<b>Co Salary Cost</b>	<b>\$ 426,768</b>	<b>Co Total Cost</b>	<b>\$ 667,465</b>

#### 4. POLICY REVIEW

Gina Carey directed the Council to the handouts located in the folders provided. She provided a brief overview of the policy related to the classification plan. The SCCP funds are to be used to bring the salary of the employee to the minimum salary requirements for that position. Funds available in the budget should be used first then offset with SCCP. After the initial implementation the positions will be classified and filled in the following manner:

- If the candidate replacing the outgoing employee has verifiable experience in the KHRIS system to fill the same classification within three (3) pay periods, then the candidate can be appointed at the same classification without PAC approval.
- If the candidate replacing the outgoing employee doesn't have verifiable experience in the KHRIS system, or if the candidate is not appointed within three (3) pay periods, then the

candidate must be appointed using general funds, remaining general funds in Rocket Docket, and supplemental funds, or the next lowest classification until PAC approval.

- The Council doesn't have to approve the use of classification funds to supplement positions at entry grade level.
- For new appointments the amount of general funds, plus Rocket Docket, plus any other supplement or funding administered by PAC must remain the same as it was for the outgoing employee.
- There can be no reallocation of funding within the general fund, Rocket Docket, or supplemental funding that would place an additional burden on the SCCP funding without PAC approval.
- If funding is available, the following experience towards reclassification may be considered for attorneys:
  - Any time spent working on tasks associated with the prosecution of cases on behalf of the Commonwealth, even though paid with non-tax funds.
  - Non attorney positions would be working for a County or Commonwealth Attorney on tasks associated with prosecution of cases on behalf of the Commonwealth and work that was paid for.
- Shared assistants may be appointed first assistants if one or multiple offices, but the minimum salary for the shared position may not be increased by more than \$6,000 for the offices combined.

Stacy Tapke made a motion to approve the policy as it relates to the classification plan, the motion was seconded by Jenny Oldham, and passed by voice vote.

**TABLED ADDITIONAL POSITION REQUESTS**

Joe Ross reviewed the *County Attorney's additional position requested* on the table below. Joe Ross made a motion to approve and/or deny the additional position requests as annotated on the table below, the motion was seconded by Stacy Tapke, and passed by voice vote.

Request	County	CA	Position Requested	Status	in Salary)	FICA	Ret	HI	Cost FY25	Approve/Deny
3/24/2023	Elliott	Johnie Lewis	Legal Sec	FT	\$ 17,751	\$ 1,358	\$ 8,654		\$ 27,763	Denied
3/22/2024	Carroll	Nick Marsh	Asst	PT	\$ 75,000	\$ 5,738	\$ 36,563	\$ 14,000	\$ 131,300	Denied

4/19/2024	Elliott	Johnie Lewis	Legal Sec	PT	\$ 35,000	\$ 2,678	\$ 17,063	\$ 14,000	\$ 68,740	Denied
4/23/2024	Bell	Chris Douglas	Legal Sec	FT	\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	Approved, Admin I. At the minimum salary
4/23/2024	Menifee	Megan Williams	Legal Sec	PT	\$ 18,200	\$ 1,392	\$ 8,873	\$ 14,000	\$ 42,465	Denied
4/26/2024	Adair	Jennifer Hutchison-Corbin	Detective	QT	\$ 24,000	\$ 1,836			\$ 25,836	Denied
4/29/2024	Letcher	Jamie Hatton	Legal Sec	PT	\$ 32,000	\$ 2,448	\$ 15,600	\$ 14,000	\$ 64,048	Denied
4/30/2024	Gallatin	Grant Axon	Legal Sec	FT	\$ 21,965	\$ 1,680	\$ 10,708	\$ 14,000	\$ 48,353	Approved, Admin I. At the minimum salary
4/30/2024	Gallatin	Grant Axon	Paralegal	PT	\$ 26,000	\$ 1,989	\$ 12,675	\$ 14,000	\$ 54,664	Denied
5/1/2024	Graves	John Cunningham	Legal Sec/Exec Admin*	FT	\$ 20,848	\$ 1,595	\$ 10,163		\$ 32,606	Denied
5/1/2024	Morgan	Myles Holbrook	Legal Sec/Exec Admin*	FT	\$ 17,460	\$ 1,336	\$ 8,512		\$ 27,307	Denied
5/2/2024	Boyle	Chris Herron	Detective	PT	\$ 35,000	\$ 2,678	\$ 17,063	\$ 14,000	\$ 68,740	Denied
5/2/2024	Floyd	Keith Bartley	Detective	QT	\$ 30,000	\$ 2,295			\$ 32,295	Denied
5/2/2024	Garrard	Chris Whitworth	Vict Adv	FT	\$ 50,000	\$ 3,825	\$ 24,375	\$ 14,000	\$ 92,200	Denied
5/2/2024	Garrard	Chris Whitworth	Asst	FT	\$ 65,000	\$ 4,973	\$ 31,688	\$ 14,000	\$ 115,660	Denied
5/2/2024	Nicholas/Robertson	Letcher/Melcher	Asst (shared)	FT	\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	Denied
5/3/2024	Jackson	Ross Murray	Vict Adv	FT	\$ 45,000	\$ 3,443	\$ 21,938	\$ 14,000	\$ 84,380	Denied
5/3/2024	Leslie	Leroy Lewis	Vict Adv	PT	\$ 30,000	\$ 2,295	\$ 14,625	\$ 14,000	\$ 60,920	Denied
5/3/2024	Perry	Derek Campbell	Law Clerk	PT	\$ 30,000	\$ 2,295	\$ 14,625	\$ 14,000	\$ 60,920	Denied
5/5/2024	Henderson	Steve Gold	Asst	FT	\$ 75,000	\$ 5,738	\$ 36,563	\$ 14,000	\$ 131,300	Denied
5/5/2024	Hickman	Jason Batts	Law Clerk	QT	\$ 14,000	\$ 1,071			\$ 15,071	Denied
5/6/2024	Bath	Kim Price	Asst	PT	\$ 30,000	\$ 2,295	\$ 14,625	\$ 14,000	\$ 60,920	Denied
5/6/2024	Bath	Kim Price	Detective	QT	\$ 7,500	\$ 574			\$ 8,074	Denied
5/6/2024	Breckinridge	Nikki Anthony-Armes	Legal Sec	FT	\$ 31,200	\$ 2,387	\$ 15,210	\$ 14,000	\$ 62,797	Denied
5/6/2024	Butler	Michele Duvall	Asst	PT	\$ 50,000	\$ 3,825	\$ 24,375	\$ 14,000	\$ 92,200	Denied
5/6/2024	Estill	Jason Riley	Legal Sec	PT	\$ 35,000	\$ 2,678	\$ 17,063	\$ 14,000	\$ 68,740	Denied
5/6/2024	Fayette	Angela Evans	Victim Advocate (2)	FT	\$ 52,476	\$ 4,014	\$ 25,582	\$ 14,000	\$ 96,072	Denied
5/6/2024	Fayette	Angela Evans	Victim Advocate (1)	FT	\$ 49,595	\$ 3,794	\$ 24,178	\$ 14,000	\$ 91,567	Denied
5/6/2024	Fayette	Angela Evans	Asst	FT	\$ 70,000	\$ 5,355	\$ 34,125	\$ 14,000	\$ 123,480	Denied
5/6/2024	Hart	Justin Baird	Legal Sec	FT	\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	Denied
5/6/2024	Hickman	Jason Batts	Law Clerk	QT	\$ 14,000	\$ 1,071			\$ 15,071	Denied
5/6/2024	Jefferson	Mike O'Connell	Paralegal	FT	\$ 55,000	\$ 4,208	\$ 26,813	\$ 14,000	\$ 100,020	Denied
5/6/2024	Johnson	Michael Endicott	Asst	FT	\$ 47,927	\$ 3,666	\$ 23,364		\$ 74,958	Denied
5/6/2024	Magoffin	Travis Joseph	Asst	PT	\$ 27,295	\$ 2,088	\$ 13,306	\$ 14,000	\$ 56,689	Denied
5/6/2024	Magoffin	Travis Joseph	Legal Sec	FT	\$ 7,239	\$ 554	\$ 3,529		\$ 11,322	Denied
<b>Request</b>	<b>County</b>	<b>CA</b>	<b>Position Requested</b>	<b>Status</b>	<b>in Salary)</b>	<b>FICA</b>	<b>Ret</b>	<b>HI</b>	<b>Cost FY25</b>	Denied
5/6/2024	Marion	Lisa Nally-Martin	Legal Sec	FT	\$ 36,000	\$ 2,754	\$ 17,550	\$ 14,000	\$ 70,304	Denied
5/6/2024	McCreary	Austin Price	Asst	PTS?	\$ 19,000	\$ 1,454	\$ 9,263	\$ 14,000	\$ 43,716	Denied
5/6/2024	Morgan	Myles Holbrook	Office Manager/Exec Admin	FT	\$ 17,460	\$ 1,336	\$ 8,512		\$ 27,307	Denied
5/6/2024	Pendleton	Stacey Sanning	Detective	PT	\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	Denied
5/6/2024	Rowan	Cecil Watkins	Asst	PT	\$ 55,000	\$ 4,208	\$ 26,813	\$ 14,000	\$ 100,020	Approved, part-time assistant at minimum salary



5/6/2024	Russell	Kevin Shearer	Asst	FT	\$ 85,000	\$ 6,503	\$ 41,438	\$ 14,000	\$ 146,940	Denied
5/6/2024	Washington	Bill Robinson	Asst	PT	\$ -	\$ -	\$ 10,621	\$ 14,000	\$ 24,621	Denied
5/6/2024	Wolfe	Stephen Johnson	Legal Sec	QT	\$ 22,400	\$ 1,714			\$ 24,114	Denied
5/6/2024	Wolfe	Stephen Johnson	Asst	PT	\$ 25,000	\$ 1,913	\$ 12,188	\$ 14,000	\$ 53,100	Denied
6/21/2024	Bell	Chris Douglas	Asst	PT	\$ 45,000	\$ 3,443	\$ 21,938	\$ 14,000	\$ 84,380	Denied
6/21/2024	Morgan	Myles Holbrook	Admin Asst (I or 2?)	PT to FT	\$ 17,500	\$ 1,339	\$ 8,531		\$ 27,370	Denied
6/21/2024	Gallatin	Grant Axon	VA III	FT	\$ 53,100	\$ 4,062	\$ 25,886	\$ 14,000	\$ 97,048	Denied
7/19/2024	Graves	John Cunningham							\$ - \$ - \$ -	
					\$ 1,674,916	\$ 128,131	\$ 772,591	\$ 476,000	\$ 3,051,638	

Gina Carey explained the tabled salary and classifications were omitted for Butler, Laurel, and Pike County and recommended postponing any decisions for those counties to the August meeting. Martin Hatfield made a motion to postpone any decisions on the salary and classifications for Butler, Laurel, and Pike County until the August PAC meeting, the motion was seconded by Joe Ross, and passed by voice vote.

Rob Sanders reviewed the *Commonwealth's Attorney additional position requested* on the table below. Rob Sanders made a motion to approve Shelly Miller's request to reclassify a Victims Advocate II to a Victims Advocate III, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote. Rob Sanders abstained from voting on the request from the 16<sup>th</sup> Judicial Circuit. Courtney Baxter made a motion to approve Rob Sanders request to reclassify a Victims Advocate II to a Victims Advocate III, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote. Rob Sanders made a motion to approve, deny, or table the requests as annotated on the table below, the motion was seconded by Courtney Baxter, and passed by voice vote.

for Council consideration 7/19/24											
Date of Request Ret	Circuit HI	CA Total Request	Cost FY25	Position Requested	Recommendation	Status	Requested (or Change in Salary)	FICA	Approve/Deny/table till August		
5/6/2024	10th	Terry Geoghegan	3 PT to FT Assts	FT		\$ 61,593	\$ 4,712	\$ 30,027	\$ 96,331	table	
5/6/2024	17th	Michelle Snodgrass/Mike Zimmerman	Assistant	FT		\$ 45,000	\$ 3,443	\$ 21,938	\$ 70,380	table	
4/30/2024	24th	Tony Skeans	Assistant	PT		\$ 35,000	\$ 2,678	\$ 17,063	\$ 14,000	\$ 68,740	table
5/6/2024	26th	Parker Boggs/Karen Davenport	Assistant	PT		\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	table

5/1/2024	30th	Gerina Whethers	Assistant	FT	\$ 90,000	\$ 6,885	\$ 43,875	\$ 14,000	\$ 154,760	table	table
5/3/2024	46th	Rick Hardin	Assistant	FT	\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	table	Withdrawn
5/6/2024	49th	Corey Morgan	Comm Detective	FT	\$ 40,000	\$ 3,060	\$ 19,500	\$ 14,000	\$ 76,560	table	table
4/22/2024	51st	Herb McKee	Assistant	FT	\$ 55,560	\$ 4,250	\$ 27,086	\$ 14,000	\$ 100,896	table	Approved
6/21/2024	10th	Terry Geoghegan	Assistant	PT to FT	\$ 27,773	\$ 2,125	\$ 13,539	\$ -	\$ 43,437		table
6/21/2024	52nd	Richie Kemp	Detective	PT to FT	\$ 6,558	\$ 502	\$ 3,197	\$ -	\$ 10,257		Approved
7/19/2024	55th	Bailey Taylor	Detective to Paralegal II	FT	\$ 10,322	\$ 790	\$ 5,032	\$ -	\$ 16,144		Approved
7/19/2024	42nd	Dennis Foust	Assistant IV	FT	\$ 106,200	\$ 8,124	\$ 51,773	\$ 14,000	\$ 180,097		table
						\$ -	\$ -		\$ -		
						\$ -	\$ -		\$ -		
<b>\$ 558,006</b>						<b>\$42,687</b>	<b>\$272,028</b>	<b>\$98,000</b>	<b>\$</b>	<b>970,721</b>	
<b>SCCP</b>											
<b>Date of Request</b>	<b>Circuit</b>	<b>CA</b>	<b>Position Requested</b>	<b>Position</b>	<b>Status</b>	<b>Annual Salary Requested (or Change)</b>	<b>FICA</b>	<b>Ret</b>	<b>HI</b>	<b>Total Request Cost FY25 Recommendation</b>	
7/19/2024	11th	Shelly Miller	VA III	VA II to	FT	\$ 1,770	\$ 135	\$ 863		\$ 2,768	Approved
7/19/2024	16th	Rob Sanders	VA III	VA II to	FT	\$ -					Approved

**PERSONNEL REQUESTS**

Joe Ross made a motion to amend the classification of Richard Couch from an Assistant III to an Assistant IV with the appropriate salary given his years of service, the motion was seconded by Martin Hatfield, and passed by voice vote.

**A. NO ADDITIONAL FUNDS**

1. Shane Young, Commonwealth’s Attorney 9<sup>th</sup> Judicial Circuit, requested approval to establish a temporary quarter-time Law Clerk position at an annual salary of

\$9,360.00, with no additional funds, to be paid with asset forfeiture funds effective August 16, 2024, through May 15, 2025.

Rob Sanders made a motion to approve no additional funds requests A-1, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

2. Courtney Baxter, Commonwealth's Attorney 12<sup>th</sup> Judicial Circuit, requested approval to reallocate a full-time Assistant Commonwealth's Attorney I position to a full-time Shared Assistant Commonwealth's Attorney I position to be shared with Oldham County effective August 1, 2024.

Courtney Baxter abstained from voting on no additional funds request A-2.

Rob Sanders made a motion to approve no additional funds requests A-2, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

3. Andy Sims, Commonwealth's Attorney 13<sup>th</sup> Judicial Circuit, requested approval to reallocate a full-time Assistant Commonwealth's Attorney position to a part-time Assistant Commonwealth's Attorney 4 position and further requested to reallocate a part-time Assistant Commonwealth's Attorney position to a full-time Assistant Commonwealth's Attorney position retroactive to July 2, 2024.

Rob Sanders made a motion to approve no additional funds requests A-3, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

4. Rob Sanders, Commonwealth's Attorney 16<sup>th</sup> Judicial Circuit, requested approval to reallocate a full-time Assistant Commonwealth's Attorney 1 position to a full-time Law Clerk position and revert back to a full-time Assistant Commonwealth's Attorney 1 position upon passing of the bar exam retroactive to July 16, 2024.

Courtney Baxter made a motion to approve no additional fund request A-4, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

5. Matthew Leveridge, Commonwealth's Attorney 57<sup>th</sup> Judicial Circuit, requested approval to reallocate a part-time Administrative Assistant II position to a full-time Administrative Assistant II position effective August 1, 2024.

Rob Sanders made a motion to approve no additional funds requests A-5, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

6. Angela Evans, Fayette County Attorney, requested approval to reallocate a full-time Assistant County Attorney 1 position to a full-time Law Clerk position and revert back to a full-time Assistant County Attorney 1 position upon passing of the bar exam effective August 16, 2024.
7. Stacy Tapke, Kenton County Attorney, requested approval to reallocate a full-time Paralegal II position to a full-time Paralegal I position retroactive to July 2, 2024.
8. Berry Baxter, Oldham County Attorney, requested approval to reallocate a part-time Assistant County Attorney I position to a full-time Shared Assistant County Attorney I position to be shared with the 12<sup>th</sup> Judicial Circuit, effective August 1, 2024.
9. Jeremy Rowe, Rockcastle County Attorney, requested approval to reallocate a full-time Legal Secretary position to a full-time Paralegal I position effective August 1, 2024.

Joe Ross made a motion to approve no additional funds request A 6-9, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

10. Melvin Leonhart, Commonwealth's Attorney 20<sup>th</sup> Judicial Circuit, requested additional funding to support salary of an Assistant Commonwealth's Attorney position retroactive to July 16, 2024.

Rob Sanders made a motion to approve no additional funds requests A-10, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

11. Wes Stephens, Monroe County Attorney, requested approval to reallocate a part-time Assistant County Attorney position to a full-time Administrative Assistant position effective August 1, 2024.

Joe Ross made a motion to approve no additional funds request A -11, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

12. Rick Hardin, Commonwealth's Attorney 46<sup>th</sup> Judicial Circuit, requested approval to reallocate a part-time Assistant Commonwealth's Attorney position to a full-time Assistant Commonwealth's Attorney position effective August 1, 2024.

Courtney Baxter made a motion to approve no additional fund request A-12, the motion was seconded by Carrie Ovey-Wiggins, and passed by voice vote.

## B. ADDITIONAL FUNDS REQUIRED

~~1. Shelly Miller, Commonwealth's Attorney 11<sup>th</sup> Judicial Circuit, requested approval to reallocate a full-time Victim Advocate position to a full-time Victim Advocate 3 position retroactive to July 16, 2024.~~

~~2. Melvin Leonhart, Commonwealth's Attorney 20<sup>th</sup> Judicial Circuit, requested additional funding to support salary of an Assistant Commonwealth's Attorney position retroactive to July 16, 2024.~~

\*Moved to 'No Additional Funds Request A-10'

~~3. Dennis Foust, Commonwealth's Attorney 42<sup>nd</sup> Judicial Circuit, requested approval to establish a full-time Assistant Commonwealth's Attorney 4 position with additional funds to support salary effective August 1, 2024.~~

~~4. Rick Hardin, Commonwealth's Attorney 46<sup>th</sup> Judicial Circuit, requested approval to reallocate a part-time Assistant Commonwealth's Attorney position to a full-time Assistant Commonwealth's Attorney position effective August 1, 2024.~~

\*Moved to 'No Additional Funds Request A-12'

~~5. Bailey Taylor, Commonwealth's Attorney 55<sup>th</sup> Judicial Circuit, requested approval to reallocate a full-time Commonwealth's Detective position to a full-time Paralegal II position with additional funding for salary effective August 1, 2024.~~

6. John Cunningham, Graves County Attorney, requested allocation of SCCP funds to supplement salary of a part-time Administrative Specialist II position effective August 1, 2024.

Stacy Tapke made a motion to deny additional funds request B-6, the motion was seconded by Martin Hatfield, and passed by voice vote.

7. Grant Axon, Gallatin County Attorney, amends previously requested and now requested approval to reallocate a part-time Victim Advocate position to a part-time Victim Advocate III position with additional funding for salary effective August 1, 2024.

Joe Ross made a motion to deny additional funds request B-7, the motion was seconded by Jenny Oldham, and passed by voice vote.

8. Justin Baird, Hart County Attorney, requested approval to reallocate a part-time Victim Advocate to a full-time Victim Advocate II position; reallocate a part-time Administrative Specialist to a full-time Administrative Specialist II position; and reallocate a part-time Administrative Specialist I to a full-time Administrative Specialist II position effective August 1, 2024.

Joe Ross made a motion to deny additional funds request B-8, the motion was seconded by Jenny Oldham, and passed by voice vote.

- ~~9. Wes Stephens, Monroe County Attorney, requested approval to reallocate a part-time Assistant County Attorney position to a full-time Administrative Assistant position effective August 1, 2024.~~

~~\*Moved to 'No Additional Funds Request A-11'~~

10. Alan George, Woodford County Attorney, requested approval to classify an Assistant County Attorney I with an annual salary of \$48,000; and increase the salary of an Executive Administrative Assistant from \$36,289 annually to \$40,000 annually; and classify an Assistant County Attorney I at \$30,000 annually.

Joe Ross made a motion to approve Alan George's additional funds request B-10, using general funds, the motion was seconded by Stacy Tapke, and passed by voice vote.

## **ADJOURN**

Rob Sanders made a motion to adjourn at 11:33 PM EST, the motion was seconded by Margaret Daniels, and passed by voice vote.