

February 14, 2025

10:00AM EDT

Office of the Attorney General

Conference Room A

1024 Capital Center Drive

Frankfort, KY 40601

- I. Roll Call
- II. Welcome & Announcements
- III. Approval of the Minutes of the January 23, 2025 Special Meeting
- IV. Administrative
  - A. Training Update
  - B. Resource Prosecutor Update
  - C. PAC Staff Payroll Certifications
  - D. PAC/UPS Employee Handbook Submission Review
  - E. PAC Rocket Docket FY2025 Interim Report to Justice
  - F. Case Management System Update
- V. Budget
  - A. FY2025 Update
  - B. Biennial Budget Preparation – Survey Questions
  - C. Salary Classification and Compensation
    - 1. Policy Review
    - 2. SCCP Personnel Requests
      - 1. Michael Stacy, Commonwealth's Attorney 1<sup>st</sup> Judicial Circuit, requests approval to reclassify a full-time Assistant Commonwealth's Attorney I position to a full-time Share Assistant Commonwealth's Attorney II position with SCCP funds to supplement minimum salary requirements effective February 16, 2025.

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2. Michael Laws, Commonwealth's Attorney 18<sup>th</sup> Judicial Circuit, requests approval to reclassify a part-time Executive Administrative Assistant position to a full-time Executive Administrative Assistant position with SCCP funds to supplement minimum salary requirements effective February 16, 2025.
3. Shannon Powers, Commonwealth's Attorney 52<sup>nd</sup> Judicial Circuit, requests approval to reclassify a full-time First Assistant Commonwealth's Attorney II position to a full-time First Assistant Commonwealth's Attorney IV position and to reclassify a full-time Assistant Commonwealth's Attorney II position to a full-time Assistant Commonwealth's Attorney III position, both with SCCP funds to supplement minimum salary requirements effective February 16, 2025.
4. Angela Evans, Fayette County Attorney, requests approval to reclassify a full-time Assistant County Attorney III position to a full-time Assistant County Attorney IV position with SCCP funds to supplement minimum salary requirements effective February 16, 2025.
5. Crystal Heinz, Trimble County Attorney, requests approval to reclassify a quarter-time Paralegal I position to a part-time Administrative Specialist II position with SCCP funds to supplement minimum salary requirements effective February 16, 2025.

3. Tabled SCCP Personnel Requests

1. Paul Howard, Pike County Attorney, requests approval to reclassify a part-time Paralegal I position to a full-time Paralegal I position with SCCP funds to supplement minimum salary requirements effective January 16, 2025.

D. Leases

1. 14<sup>th</sup> Judicial Circuit Request
2. 43<sup>rd</sup> Judicial Circuit Request

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E. PAC/UPS Staff Positions

1. IT Staff
2. Administrative Staff

VI. Personnel Requests

A. No Additional Funds

1. Kelli Kearney, Commonwealth's Attorney 14<sup>th</sup> Judicial Circuit, requests approval to establish an unfunded Assistant Commonwealth's Attorney position effective February 16, 2025.
2. Rob Sanders, Commonwealth's Attorney 16<sup>th</sup> Judicial Circuit, requests approval to reallocate a full-time Victim Advocate position I to a full-time Administrative Assistant I position and establish a full-time Administrative Assistant I position with no additional funds effective February 16, 2025.
3. Matt Runyon, Commonwealth's Attorney 24<sup>th</sup> Judicial Circuit, requests approval to establish an unfunded Assistant Commonwealth's Attorney position effective February 16, 2025.
4. Mike Taylor, Commonwealth's Attorney 44<sup>th</sup> Judicial Circuit, requests approval to reallocate a full-time Commonwealth's Detective I position to a full-time Administrative Assistant I position with no additional funds effective February 16, 2025.

B. Additional Funds Required

1. Donna Dixon, Commonwealth's Attorney 2<sup>nd</sup> Judicial Circuit, requests to reallocate a full-time Assistant Commonwealth's Attorney I position to a full-time Assistant Commonwealth's Attorney III position with additional funding for salary effective February 16, 2025.
2. David Smith, Commonwealth's Attorney 25<sup>th</sup> Judicial Circuit, requests approval to use asset forfeiture funds and further requests additional funds to support salary of a full-time Assistant Commonwealth's Attorney position effective February 16, 2025.

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3. Amanda Hernandez Troutman, Commonwealth's Attorney 55<sup>th</sup> Judicial Circuit, requests to reallocate a part-time Assistant Commonwealth's Attorney I position to a part-time Assistant Commonwealth's Attorney IV position with additional funding for salary effective February 16, 2025.
4. Steven Franzen, Campbell County Attorney, requests to reallocate a part-time Assistant County Attorney I position to a part-time Assistant County Attorney IV position with additional funding for salary effective February 16, 2025.
5. Jeremy Logsdon, Grayson County Attorney, requests additional funding to supplement salary of a full-time Assistant County Attorney I position effective February 16, 2025.
6. Jennie Haymond, Madison County Attorney, requests to reallocate a full-time Assistant County Attorney I position to a full-time Assistant County Attorney IV Supervisor position with additional funding for salary effective February 16, 2025.
7. Keith Craycraft, Montgomery County Attorney, requests to establish a part-time Assistant County Attorney I position and additional funding for salary effective February 16, 2025.

C. Tabled Requests Additional Funds Required

1. Zac Greenwell, Commonwealth's Attorney 5<sup>th</sup> Judicial Circuit, requests reallocation of a part-time Administrative Specialist I position to a part-time Assistant Commonwealth's Attorney I position with additional funding for salary.
2. Derek Jorge Campbell, Perry County Attorney, requests reallocation of a quarter-time Assistant County Attorney I position to a part-time Assistant County Attorney I position with additional funding for salary.

VII. Adjourn