

April 17, 2025

10:00AM EDT

Office of the Attorney General

Conference Room A

1024 Capital Center Drive

Frankfort, KY 40601

- I. Roll Call
- II. Welcome & Announcements
- III. Approval of the Minutes
 - A. March 21, 2025 PAC Meeting
 - B. March 31, 2025 Special PAC Meeting
- IV. Administrative
 - A. Training Update
 - A. KPC 2025
 - B. Resource Prosecutor Update
 - C. PAC Staff Payroll Certifications
 - D. UPS/PAC Employee Handbook Review
 - E. Case Management System Update
 - F. FY 2026 PAC Rocket Docket Grant Application Process
- V. Budget
 - A. FY2025 Update
 - A. WestLaw County Attorneys
 - B. FY2026 Budget
 - A. Commonwealth's Attorney
 - B. County Attorney

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C. Biennial Budget 26-28

A. Survey Submission Status

B. UPS Capital Plan 2026-2032 Review

D. Salary Classification and Compensation

A. Policy and Classification Review

B. PAC/UPS Staff Positions

C. SCCP Personnel Requests

1. Michael Stacy, Commonwealth's Attorney 1st Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
2. Donna Dixon, Commonwealth's Attorney 2nd Judicial Circuit, requests approval to reclassify a full-time Assistant Commonwealth's Attorney II position to a full-time Assistant Commonwealth's Attorney III position with SCCP funds to supplement minimum salary requirements retroactive to April 1, 2025.
3. Shane Young, Commonwealth's Attorney 9th Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III and further requests to reclassify a full-time Assistant Commonwealth's Attorney II position to a full-time Assistant Commonwealth's Attorney III position effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
4. Karen Davenport, Commonwealth's Attorney 26th Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
5. Jesse Stockton, Commonwealth's Attorney 40th Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.

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6. Michael Lindsey, Commonwealth's Attorney 49th Judicial Circuit, requests approval to reclassify a full-time Victim Advocate I position to a full-time Victim Advocate III position effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
7. Jennifer Hutchinson-Corbin, Adair County Attorney, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
8. Bryan Ernstberger, Calloway County Attorney, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III position with SCCP funds to supplement minimum salary requirements retroactive to April 1, 2025.
9. Steven Franzen, Campbell County Attorney, requests approval to reclassify a full-time Victim Advocate I position to a full-time Victim Advocate III position and further request to reclassify a part-time Assistant County Attorney IV position to a full-time Assistant County Attorney IV position effective May 1, 2025.
10. Max Comley, Franklin County Attorney, requests approval to reclassify a part-time Assistant County Attorney IV position to a full-time Assistant County Attorney IV position and further requests to reclassify a part-time Assistant County Attorney II position to a full-time Assistant County Attorney II position effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
11. Justin Baird, Hart County Attorney, requests approval to reclassify a part-time Victim Advocate I position to a part-time Victim Advocate III position with SCCP funds to supplement minimum salary requirements effective May 1, 2025.

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12. Mike O'Connell, Jefferson County Attorney, requests approval to reclassify the following positions and to use SCCP funds to supplement minimum salary requirements effective May 1, 2025:
 - a. Full-time Assistant County Attorney I to a full-time Assistant County Attorney II.
 - b. Full-time Assistant County Attorney I to a full-time Assistant County Attorney II.
 - c. Full-time Assistant County Attorney II to a full-time Assistant County Attorney III.
13. Jamie Hatton, Letcher County Attorney, requests approval to reclassify a part-time Victim Advocate II position to a full-time Victim Advocate III position with SCCP funds to supplement minimum salary requirements effective May 1, 2025.
14. Benjamin Harrison, Lewis County Attorney, requests approval to reclassify a full-time Victim Advocate I position to a full-time Victim Advocate II effective May 1, 2025 with SCCP funds to supplement minimum salary requirements.
15. Jennie Haymond, Madison County Attorney, requests approval to reclassify the following positions and to use SCCP funds to supplement minimum salary requirements effective May 1, 2025:
 - a. Part-time Assistant County Attorney II to a full-time Assistant County Attorney II.
 - b. Part-time Paralegal II to a full-time Paralegal II.
16. Ted Dean, Mercer County Attorney, requests approval to reclassify a part-time Victim Advocate II position to a part-time Victim Advocate III position with SCCP funds to supplement minimum salary requirements effective May 1, 2025.
17. Paul Howard, Pike County Attorney, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate Supervisor position retroactive to April 16, 2025.

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18. Martin Hatfield, Pulaski County Attorney, requests approval to reclassify the following positions and to use SCCP funds to supplement minimum salary requirements effective May 1, 2025.

- a. Part-time Assistant County Attorney III to part-time First Assistant County Attorney IV.
- b. Full-time Victim Advocate II to full-time Victim Advocate Supervisor.

19. Amy Chandler, Warren County Attorney, requests approval to reclassify the following part-time positions to full-time and to use SCCP funds to supplement minimum salary requirements effective May 1, 2025.

- a. Part-time Assistant County Attorney I to full-time Assistant County Attorney II.
- b. Part-time Assistant County Attorney II to Full-time Assistant County Attorney II.
- c. Three Part-time Administrative Specialist II to Full-time Executive Assistants

E. Leases

A. 21st Judicial Circuit

VI. Personnel Requests

A. No Additional Funds

- 1. Donna Dixon, Commonwealth's Attorney 2nd Judicial Circuit, requests approval to establish two (2) temporary quarter-time Intern positions with no additional funds, to be paid with asset forfeiture funds effective June 1, 2025, through July 31, 2025.
- 2. Kori Beck Bumgarner, Commonwealth's Attorney 8th Judicial Circuit, requests approval to establish two (2) temporary quarter-time Law Clerk positions with no additional funds, to be paid with asset forfeiture funds effective May 16, 2025, through August 15, 2025.
- 3. Kyle Williamson, Commonwealth's Attorney 10th Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III position with no additional funds effective May 1, 2025.

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4. Shelly Miller, Commonwealth's Attorney 11th Judicial Circuit, requests approval to reclassify a full-time Administrative Specialist I position to a part-time Administrative Specialist II position with no additional funds retroactive to April 16, 2025.
5. Andy Sims, Commonwealth's Attorney 13th Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III position with no additional funds effective May 1, 2025.
6. Rob Sanders, Commonwealth's Attorney 16th Judicial Circuit, requests approval to establish five (5) temporary quarter-time Intern positions with no additional funds, to be paid with asset forfeiture funds effective May 16, 2025, through August 31, 2025.
7. Michael Zimmerman, Commonwealth's Attorney 17th Judicial Circuit, requests approval to establish a quarter-time Assistant Commonwealth's Attorney IV position with no additional funds effective May 1, 2025.
8. Beverly Brewer, Commonwealth's Attorney 23rd Judicial Circuit, requests approval to reallocate a full-time Victim Advocate II to a full-time Victim Advocate III position with no additional funds effective May 1, 2025.
9. Brent Turner, Commonwealth's Attorney 31st Judicial Circuit, requests approval to reclassify a full-time Victim Advocate II position to a full-time Victim Advocate III position with no additional funds effective May 1, 2025.
10. Mike Lindsey, Commonwealth's Attorney 49th Judicial Circuit, requests approval to establish a temporary quarter-time Intern position with no additional funds, to be paid with asset forfeiture funds effective June 1, 2025, through July 31, 2025.
11. Louis Kelly, Commonwealth's Attorney 54th Judicial Circuit, requests approval to:
 - a. Establish three (3) temporary quarter-time Intern positions with no additional funds, to be paid with asset forfeiture funds effective May 16, 2025, through August 15, 2025.
 - b. Establish a temporary quarter-time Commonwealth's Detective position with no additional funds, to be paid with asset forfeiture funds effective May 1, 2025, through July 31, 2025.

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12. Lee Riddle, Hopkins County Attorney, requests approval to reclassify a part-time Assistant County Attorney I position to a part-time shared Assistant County Attorney II position with no additional funds.
13. Jennie Haymond, Madison County Attorney, requests approval to reclassify the following positions effective date May 1, 2025:
 - a. Three (3) part-time Paralegal I positions to full-time Paralegal I positions.
 - b. Part-time Victim Advocate I position to Full-time Victim Advocate I position.

B. Additional Funds Required

1. Kori Beck Bumgarner, Commonwealth's Attorney 8th Judicial Circuit, requests approval to reclassify a quarter-time Assistant Commonwealth's Attorney IV position to a full-time Administrative Specialist I position with additional funds for fringe effective May 1, 2025.

VII. Adjourn