

Child Abuse and Neglect Prevention Board
Governance Committee
Regular Meeting Minutes
December 2, 2025
Video Teleconference

I. Roll Call

The Governance Committee meeting was called to order at 12:04 p.m., on December 2, 2025, via Zoom video teleconference. Jill Seyfred, Mary Carpenter, Michelle Sanborn, Eboni Thompson, and Serah Wiedenhoefer were present.

II. Review of August 5, 2025, Meeting Minutes for Action by the Committee

Ms. Sanborn made a motion to approve the minutes as presented. Ms. Carpenter seconded. The minutes were unanimously approved as presented.

III. Review and Discuss Committee Structure Policy

Ms. Sanborn prepared a draft policy that was circulated prior to the meeting. The Committee discussed the draft, provided feedback, and suggested changes. The Committee approved revisions that will be incorporated into the draft policy and presented to the Board for approval at its meeting in January.

IV. Discuss Self-Assessment Tool Responses and Consider Recommendations

The Committee's discussion focused on areas of the self-assessment where Board members expressed disagreement and offered comments. The Committee agreed that some of these issues have been addressed through its recent work on policies and procedures. The Committee will continue developing policies with the self-assessment responses in mind.

V. 2026 Committee Meeting Dates

Due to time constraints, this was not discussed.

VI. Adjournment

The meeting was adjourned at 1:09 p.m.

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