

Child Abuse and Neglect Prevention Board
Regular Meeting Minutes
July 15, 2024

I. Welcome and Introductions

The Child Abuse and Neglect Prevention Board meeting was called to order at 1:06 p.m. on July 15, 2024, in Conference Room “A” of the Office of the Attorney General, East office, by Board Chair, Serah Wiedenhoefer.

Present

Jill Seyfred, Prevent Child Abuse Kentucky
Steve Shannon, Kentucky Association of Regional Programs
Ebony Thompson, Kentucky Administrative Office of the Courts
Serah Wiedenhoefer, Office of the Attorney General

Present Virtually

Mary Carpenter, Cabinet for Health and Family Services
Mona Womack, Justice and Public Safety Cabinet
Bradly Stotts, Kentucky State Police
Andrea Bruns, Kentucky CASA Network, Inc.
Michelle Sanborn, Children’s Alliance
Dr. Christina Howard, Kentucky Chapter of the American Academy of Pediatrics
Caroline Ruschell, Children’s Advocacy Centers of Kentucky

Guests in Attendance

Stacy Woodrum, Office of the Attorney General

II. Financial update by Stacy Woodrum, Office of the Attorney General

The Board received financial documentation reflecting the revenues, expenditures, and balances for May and June 2024. Ms. Woodrum provided an overview of this information and highlighted figures from the 2024 fiscal year closeout.

III. Review of May 20, 2024, Regular Meeting Minutes for Action by the Board

Mr. Shannon made a motion to adopt the May 20, 2024, minutes as presented. Ms. Sanborn seconded this motion. The motion to adopt was unanimously approved.

IV. Review of Proposed Bylaws, Mission Statement, and Strategic Plan for Action by the Board

The Board began its review of the proposed operating documents with a discussion of the proposed bylaws. After considering questions and comments regarding the proposed bylaws, the Board agreed to change language in Article I, Section 3, addressing the purposes of the Board, and Article V, Section 1.7, addressing the internal evaluation of the Board. Mr. Shannon made a motion to adopt the bylaws as amended during the Board’s discussions. Ms. Thompson seconded the motion. The motion was unanimously approved.

Next the Board considered the proposed mission statement. Ms. Seyfred made a motion to adopt the proposed mission statement as written. Ms. Bruns seconded the motion. The motion was unanimously approved.

Several changes were considered during the Board's review of the proposed strategic plan. First, the Board requested the additions of the approved mission statement and a heading for the core values. Next, stylistic changes were suggested to the introduction statement. Finally, the Board discussed methods for measuring progress on the action plan. Ms. Bruns made a motion to add the following language to the strategic plan: "The committees will report to the full Board at each regular meeting regarding their progress on their strategic planning focus areas." Ms. Carpenter seconded the motion. The Board unanimously approved the addition of this language to the proposed strategic plan.

The proposed strategic plan was reviewed again with the changes noted above. Ms. Womack made a motion to adopt the proposed strategic plan with these changes. Ms. Seyfred seconded the motion. The motion was unanimously approved.

V. Next Steps to Advance the Board's Mission

Committee chairs will schedule first meetings for their committees.

VII. Partner Updates and Announcements

Rachel Bingham is retiring from the Administrative Office of the Courts. A retirement party will be held July 31, 2024, at 1:00 p.m. Ms. Thompson will send the official announcement to Board members.

Prevent Child Abuse of Kentucky will be holding its Kids are Worth It! Conference on September 9 and 10, 2024. Additionally, a lived expert summit will be held for Kentucky State Police on September 11, 2024.

The Kentucky CASA Network is partnering with Commissioner of Agriculture Jonathan Schell to sponsor the Statewide Farm to Fork Dinner on August 14, 2024. Proceeds from the dinner will be used to provide foster youth and children in care and their families with admission and parking to the State Fair, gas cards, tickets to the midway, and food vouchers.

The Cabinet for Health and Family Services, Division of Prevention and Community Well-Being will be hosting a library convening on October 8 and 9, 2024. The purpose of the event is to discuss partnerships with community libraries and consider innovative ways to serve communities. The Cabinet is also working on its next five (5) year prevention plan, which includes a survey of the programming offered by service providers and the prevention efforts that are working well.

VIII. Adjournment

Ms. Seyfred made a motion to adjourn. Mr. Shannon seconded this motion. The motion was unanimous, and the meeting was adjourned at 2:36 p.m.

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