



Kentucky Multidisciplinary Commission on Child Sexual Abuse

Kentucky Office of the Attorney General
Regular Meeting
Video Conferencing
December 09, 2025

I. Roll Call and Introductions

The meeting was called to order at 10:01 a.m., via Zoom.

Roll Call (All members and guests appeared virtually)

Commission Members:

Jessica Jones, Department for Community Based Services (left at 10:52 a.m.)
Captain Jeremy W. Smith, Department of Kentucky State Police (designee for the Commissioner)
Rachel Njenga, Kentucky Department of Education, Division of Student Success (proxy for
Christina Weeter, designee for the Commissioner)
Ramsey Dallam, Office of the Attorney General, Special Prosecutions
Erica Paske, Office of the Attorney General, Office of Victims Advocacy
Dolores Smith, Administrative Office of the Courts, Department of Family and Juvenile Services
Susan Rhema, Licensed Clinical Social Worker, University of Louisville
Shericka Smith, Fayette County Public Schools, Department of Student Support Services
Jacqueline Sugarman, Physician, Medical Director for Children's Advocacy Centers of Kentucky

Guests:

Laura Kretzer, Children's Advocacy Centers of Kentucky
Jackie Kuryla, Children's Advocacy Centers of Kentucky
Denise Durbin, Office of the Attorney General
Serah Wiedenhofer, Office of the Attorney General

II. Approval of October 7, 2025, Regular Meeting Minutes

Ms. Dolores Smith made a motion to approve the minutes as presented. Ms. Rhema seconded the motion. The vote to approve was unanimous.

III. Review and Approval of Local MDT Protocols

The Commission considered the local multidisciplinary team protocols for Livingston, Lyon, and Trigg Counties. The protocols contain the required language without modifications or additions. Appropriate signatures are listed for all team members and include agency affiliations and roles served on the multidisciplinary team. Ms. Dallam made a motion to approve the protocols for Livingston,

Lyon, and Trigg Counties as submitted. Captain Smith seconded this motion. The motion passed unanimously.

The Commission also considered the local multidisciplinary team protocol for Caldwell County. The protocol contains the required language without modifications or additions but is missing signatures for the Caldwell County Sheriff's Office and the Princeton Police Department. Captain Smith had been looking into the matter and updated the Commission on those efforts. The notification and investigative processes for child sexual abuse cases were discussed and potential issues with those processes were identified. Captain Smith will continue working toward a resolution.

To avoid similar problems with future local protocol approvals, the Commission considered adopting a process for approving local protocols without the signatures of local law enforcement agencies that do not investigate child sexual abuse cases. Ms. Dallam made a motion to allow the use of a non-participating law enforcement acknowledgement to address this situation. Doctor Sugarman seconded the motion. Ms. Jones did not participate in the voting. The motion was approved by the remaining Commission members.

IV. Review and Approval of MDT Model Template Update for 2025

Prior to the meeting, the Commission was asked to review the most recent draft of the model protocol, which was circulated via email. Ms. Kretzer advised the Commission of some outstanding grammatical corrections and formatting changes. Ms. Rhema made a motion to adopt the model protocol template with minor grammatical and formatting edits and the date of 2026. Ms. Paske seconded the motion. Ms. Jones did not participate in the voting. The motion was approved by the remaining Commission members.

V. Review and Discuss Annual Report for Fiscal Year 2025

A draft will be circulated in the upcoming weeks for the Committee's review. It will be discussed during the next Commission meeting.

VI. Review of Open Records Requests

No open record requests were received since the Commission's last meeting.

VII. Approve Meeting Schedule for 2026

The Commission approved a meeting schedule for 2026, with tentative in person meeting dates in April and October. The schedule will be circulated to the Commission and posted on the Commission's web page.

VIII. Partner Updates

The Commission's work on the MDT protocol update highlighted the significance of choosing and using interpreters correctly in mental health settings. Ms. Rhema thought this might be an area the Commission could explore and suggested that members share the approaches of their agencies during a future meeting.

The Foster Care Review Board is finalizing its annual report. The goal is to have it out by mid-January.

The Sexual Assault Response Team Committee recently developed training modules to provide medical providers with education on their legal obligations to provide services to sexual assault survivors when they present to the emergency department. Trainings include the role of children's advocacy centers, ways that medical providers can treat children who experienced sexual abuse, and collecting forensic evidence in emergency departments.

A training will also be offered in February or March 2026 for pediatric sexual assault nurse examiners. This will be a 40-hour course, with segments on things like self-care and the emotional impact of the work.

IX. Adjournment

Doctor Sugarman made a motion to adjourn the meeting. Ms. Rhema seconded the motion. Ms. Jones was not present for the vote. The motion was passed by the remaining members. The meeting was adjourned at 10:58 a.m.

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