

Child Abuse and Neglect Prevention Board
Grants Management Committee
Special Meeting Minutes
October 16, 2025
Video Teleconference

I. Roll Call

The Grants Management Committee meeting was called to order at 2:01 p.m., on October 16, 2025, via Zoom video teleconference, by Committee Chair, Andrea Bruns. Ms. Bruns, Captain Bradley Stotts, Lynn Baker, Dr. Christina Howard, and Serah Wiedenhoefler were present.

II. Review of May 6, 2025, Special Meeting Minutes for Action by the Committee

Ms. Baker and Doctor Howard did not participate in the May 6th meeting and abstained from voting on the proposed minutes. Ms. Bruns and Captain Stotts approved the minutes as presented.

III. Discuss Revisions to Prevention Grant Application

The Committee reviewed the Board's decision on the types of projects eligible for funding and discussed how to communicate this decision to grant applicants. The Committee agreed to include language in the application specifying the focus on capacity building for concrete supports such as housing, childcare, and food security to prevent child abuse and neglect. The Committee also agreed to add an explanation of why the grant opportunity focuses on these specific supports and to define key terms like "concrete support" and "capacity building."

The Committee then reviewed the draft prevention grant application. Comments and suggestions were discussed. The Committee agreed on changes that will be added to the draft application.

IV. Discuss Next Steps for Grant Process

The draft of the prevention grant application will be revised to reflect the Committee's discussions, and an updated draft will be sent to Committee members for review and additional edits. A final version of the prevention grant application will be presented to the Board during its meeting on November 10, 2025.

V. Adjournment

The meeting was adjourned at 3:00 p.m.

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