

Child Abuse and Neglect Prevention Board
Grants Management Committee
Special Meeting Minutes
January 15, 2025
Video Teleconference

I. Roll Call

The Grants Management Committee meeting was called to order at 3:33 p.m., on January 15, 2025, via Zoom video teleconference, by Committee Chair, Andrea Bruns. Ms. Bruns, Captain Bradley Stotts, Jamie Link, Dr. Melissa Currie, and Serah Wiedenhoefer were present. CJ Raymer, with the Kentucky Office of the Attorney General, was present as a guest.

II. Review of November 12, 2024, Special Meeting Minutes for Action by the Committee

Dr. Currie abstained from voting. Mr. Link made a motion to adopt the minutes from the November 12, 2024, Special Meeting as presented. Ms. Bruns seconded this motion. The motion to adopt was unanimously approved by the voting members.

III. Discuss Timelines for the Grant Award Process

The Committee reviewed the steps required to process grants approved by the Board. The Committee discussed the timing needed to complete those steps and considered ways to align funding with the beginning of the fiscal year. The Committee agreed to the following timeline:

January:	Scope of funding approved during the January Board meeting.
February:	Notice of the upcoming grant cycle posted the 1 st Grant applications open the 16 th .
March:	Grant applications close the 30 th .
April:	Grants Management Committee preliminary review begins the 1 st Grants Management Committee preliminary review ends by the 29 th
May:	Grants Management Committee recommendations sent to the Board the 1 st Board vote on grant applications
July:	Approved projects begin the 1st

This timeline would be implemented beginning with Fiscal Year 2027. It would apply to conference sponsorship and prevention programming grants. The Committee agreed to present this timeline to the Board during the January 27, 2025, meeting.

The Committee considered the possibility of offering a special grant funding cycle for the current fiscal year. The Committee agreed that funding should be available and limited to conference sponsorships. This recommendation will be presented to the Board during the January 27, 2025, meeting. The Committee will solicit feedback from the Board regarding the priorities for the conference sponsorship grants.

IV. Discuss Formulas for Limiting and Distributing Funding

The Committee reviewed KRS 41.400, which addresses disbursements from the Child Victims' Trust Fund. This statutory provision will be shared with the Board during the January meeting.

V. Review Grant Applications and Discuss Changes

a. Conference Sponsorship Application

b. Prevention Program Application

The Committee will continue its review of both applications and meet again in February to discuss changes. The Committee agreed to focus on developing a conference sponsorship application that will be presented to the Board for approval during the March meeting.

VI. Discuss Next Steps for the Grant Award Process

No further steps were discussed.

VII. Discuss Future Meeting Dates

The Committee will meet again on Monday, February 17, 2025, at 3:30 p.m.

VIII. Adjournment

The meeting was adjourned at 4:38 p.m.

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