Child Abuse and Neglect Prevention Board
Grants Management Committee
Special Meeting Minutes
January 12, 2026
Video Teleconference

I. Roll Call

The Grants Management Committee meeting was called to order at 2:01 p.m., on January 12, 2026, via Zoom video teleconference, by Committee Chair, Andrea Bruns. Ms. Bruns, Captain Bradley Stotts, Lynn Baker, Dr. Christina Howard, and Serah Wiedenhoefer were present. Christopher Thacker, General Counsel for the Office of the Attorney General, was present as a guest.

II. Review Legal Opinion on Available Funding and Develop Recommendations for FY 2027

Mr. Thacker presented an overview of the legal opinion addressing disbursements from the Child Victims' Trust Fund (CVTF). Based on the statutory language, one-half of the contributions received through income tax checkoffs and the Kentucky Employees Charitable Campaign must be retained each fiscal year and cannot be spent. The other half is available for use. All money received from the sale of specialty license plates and all interest earned in the prior fiscal year is also available for use. There is no requirement to spend all available funds or a time frame in which the funds must be spent. Once funds are available for use, they remain available until spent.

The Committee discussed prior disbursements from the CVTF and expressed its commitment to ensuring that future funding decisions preserve one-half of the income tax checkoffs and KECC contributions. Using the financial data from Fiscal Year 2025, the Committee decided to recommend that the Board allocate $60,000 for the upcoming grant cycle -- $50,000 to fund prevention proposals with a maximum of two (2) grants awarded, and $10,000 to fund conference sponsorship proposals and Board expenses.

III. Discuss Revisions to Grant Applications and Develop Recommendations for FY 2027 Grant Cycle

The Committee reviewed the latest draft of the prevention grant application, which incorporates feedback from the Board. The Committee agreed to present it to the Board for approval.

The Committee also discussed the conference sponsorship application's requirement to provide the Board with five (5) scholarships. The Committee agreed to recommend the removal of this requirement.

III. Review of October 6, 2025, Special Meeting Minutes for Action by the Committee

Ms. Bruns motioned to approve the minutes as presented. Captain Stotts seconded. The minutes were unanimously approved as presented.

V. Adjournment

The meeting was adjourned at 3:16 p.m.

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