

**Child Abuse and Neglect Prevention Board**  
Regular Meeting Minutes  
January 29, 2024

**I. Welcome and Introductions**

The Child Abuse and Neglect Prevention Board meeting was called to order at 1:05 p.m. on January 29, 2024, in Conference Room “A” of the Office of the Attorney General, East office, by Board Chair, Heather Wagers.

Present

Heather Wagers, Office of the Attorney General  
Mary Carpenter, Cabinet for Health and Family Services  
Mona Womack, Justice and Public Safety Cabinet  
Bradly Stotts, Kentucky State Police  
Andrea Bruns, Kentucky CASA Network, Inc.  
Steve Shannon, Kentucky Association of Regional Programs

Present Virtually

Jamie Link, Education and Labor Cabinet  
Shannon Moody, Kentucky Youth Advocates  
Jill Seyfred, Prevent Child Abuse Kentucky  
Michelle Sanborn, Children’s Alliance  
Caroline Ruschell, Children’s Advocacy Centers of Kentucky  
Dr. Christina Howard, Kentucky Chapter of the American Academy of Pediatrics

Guests in Attendance

Jeremy Murrell, Office of the Attorney General  
Serah Wiedenhoefer, Office of the Attorney General

**II. Review of minutes for action by the Board**

**a. November 20, 2023, Regular Meeting Minutes**

**b. November 27, 2023, Special Meeting Minutes**

Ms. Womack made a motion to accept both the November 20, 2023, and the November 27, 2023, minutes as presented. Captain Stotts seconded this motion. The motion to approve was unanimous.

**III. Financial update by Stacy Woodrum, Office of the Attorney General**

The Board received financial documentation reflecting the revenues, expenditures, and balances for November and December 2023. Ms. Wagers advised the Board of recent legislative action to increase the fee for the Child Victims’ Trust Fund Specialty License Plate. The legislation is currently moving through the House of Representatives.

#### **IV. Review of conference sponsorship grant applications for action by the Board**

**a) Lake Cumberland Community Action Agency’s Community Collaboration for Children Program**

Ms. Carpenter and Ms. Seyfred abstained from voting and left the meeting. Captain Stotts made a motion to approve the funding request in full. Mr. Link seconded the motion. The motion to approve the grant application was unanimous.

**b) Pennyrile Allied Community Services/Community Collaboration for Children Pennyrile Regional Network**

Ms. Carpenter, Ms. Seyfred, and Ms. Ruschell abstained from voting and left the meeting. During the Board’s consideration of the conference sponsorship grant application, suggestions were made to award an amount less than the amount requested and to limit the award to specific conference expenses. Mr. Shannon made a motion to award \$2,500 in grant funding. The funding is to be used for costs associated with the infrastructure needs of the conference. Ms. Womack seconded the motion. The motion to approve grant funding in the amount of \$2,500 for use toward infrastructure expenses was unanimous.

Members who recused themselves from voting returned to the meeting.

#### **V. Strategic planning discussion**

Ms. Wagers provided an overview of the organizational structure of other child victims’ trust funds throughout the country. The Board discussed its organizational needs and considered ways to effectively communicate those needs. Ms. Wagers provided information regarding the staffing of other states’ trust funds and reported that nine (9) other states are similar to Kentucky’s quasi-state government structure. Information regarding other child victims’ trust funds was circulated to Board members who were physically present during the meeting and will be circulated electronically to all Board members after the meeting.

The Board also considered the next steps in developing its strategic plan. The Board continue funding conference sponsorship solicitations during the strategic planning process. Ms. Bruns made a motion to notify past conference sponsorship grantees of a possible moratorium on conference sponsorship grant applications while the Board finalizes its strategic plan. The grantees should also be told that applications can be submitted prior to the Board meeting on March 18, 2024, for events occurring between March 19 and June 30, 2024. Ms. Carpenter seconded the motion. Ms. Seyfred abstained from voting. The remaining Board members unanimously approved the motion.

#### **VI. Partner Updates and Announcements**

Ms. Wagers and Ms. Moody, co-chairs of the Board’s Policy Committee, provided information on three pending legislative bills impacting child welfare issues: House Bill 68 (increasing fees for the Child Victims’ Trust Fund Specialty License Plate); House Bill 207 (providing criminal penalties for child sex dolls and digitally altered images of minors); and House Bill 275 (addressing teacher misconduct).

Ms. Bruns told the Board of CASA's recent hiring of a director for Rowan, Bath, Menifee, and Montgomery counties.

Ms. Seyfred advised that Prevent Child Abuse Kentucky just released a request for proposals for parent education and support programming. Proposals are due the end of February.

## **VII. Adjournment**

Ms. Wagers made a motion to adjourn. Ms. Bruns seconded this motion. The motion was unanimous, and the meeting was adjourned at 2:38 p.m.

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