



via Webex and Phone  
2:30 P.M. – 3:30 P.M.  
Special Meeting Minutes: April 27, 2020

- I. Call to order
- II. Roll call and introductions
  - a. Members/proxies present: Maj. Matthew Johnson, Alicia Miller, Christie Penn, Heather Wagers, Carrie Ovey-Wiggins, Shericka D. Smith, Caroline Ruschell, Dr. Jacqueline Sugarman, Simone Hireskorn, Chelsea Harrod, Penny Koch, Mel Cowan, Damien Sweeney, and Troy Bell.
- III. Review of minutes from November 25, 2019 meeting
  - a. Maj. Matthew Johnson moved to approve the minutes as presented.
  - b. Dr. Jacqueline Sugarman seconded the motion to approve.
  - c. The motion to approve carried unanimously.
- IV. MDT Meetings Being Cancelled due to COVID-19
  - a. Caroline Ruschell talked about the Commission's model protocol and template and how it helps the local teams. Teams are required to meet once a month but with COVID-19, they are asking about not having the meetings. The teams are stating that because of the virus, they are not getting reports or new cases to go over. Caroline would like to write a formal letter on behalf of the Commission to send to the teams with tips for virtual meetings, how to keep meetings confidential and the importance of the meetings.
    - i. Heather Wagers moved to approve the formal letter.
    - ii. Maj. Matthew Johnson seconded the motion to approve.
    - iii. The motion to approve carried unanimously.
- V. Data Trends Since March 16, 2019
  - a. CHFS twist database compared the last 2 weeks in March 2020 to the last 2 weeks in March 2019 and 115 reports are down 48.6%. Caroline Ruschell stated that this further demonstrates how much Kentuckians depend on our educators to report suspected abuse.
  - b. Children Advocacy referrals from March 16 thru April 14 of this year are down 60%.

- i. Mel Cowan was wondering that where cases are down, are the teams still having meetings.
      - ii. Dr. Sugarman said the hospital cases are down as a whole but there are more severe cases.
      - iii. Chelsea Harrod said that the hotline calls are down 26.8%.
      - iv. Mel Cowan stated how important it is for teams to have meetings even if they are not getting new cases, because they still need to check and update on the ongoing cases.
- VI. Resources for Teams to Meet Remotely
  - a. Caroline demonstrated the CAC website quick one page reference guide. There is a page that has 25 kits to help teams with meetings. CAC also has a blue book guide that teams can order that will go more in depth with information.
  - b. Each CAC has a HIPPA compliance mechanism that the MDTs can utilize to ensure confidentiality of the meetings.
- VII. Partner updates and announcements
  - a. Shericka Smith discussed that the student Chromebooks have Google relay safety check. The google relay safety check sends out a message/alert to 3 different people in Fayette County and then they can decide if there is a concern. Fayette County is in the process of training teachers on the signs and symptoms to look for during Zoom chats. They are talking about adding a push icon onto the Chromebooks that kids can use without anyone knowing. Homeland security gets the alerts from the icon. Also, Fayette County has purchased hotspots to give to families that do not have the internet.
  - b. Major Matthew Johnson stated that officers are starting to get back to normal routines as they had been otherwise detailed during this pandemic. However, the detectives have still been working on their cases.
  - c. Dr. Sugarman states that they are revamping how to see kids. Encourage kids to reach out to supportive relatives and have relatives check on kids. Some of the cases have been from children being brought in for a checkup and the doctor noticing an issue.
  - d. Christine Penn says that the clinics are able to see people in person and by telehealth. The Governor will be talking about mental health issues this week.
  - e. Troy Bell stated that they are able to have reviews done by Skype and/or phone call. They are able to display information electronically so they do not have to print.
  - f. Chelsea Harrod says that DCBS has a contract with NCCB to help give additional guidance. She may be sending out a 10-15 minute survey from NCCB.
- VIII. Adjourn
  - a. Troy Bell moved to adjourn the meeting.
  - b. Chelsea Harrod seconded the motion to adjourn the meeting.
  - c. The motion to adjourn carried unanimously.