



# Commonwealth of Kentucky CONTRACT

<b>DOC ID NUMBER:</b>			
PON2	040	1900001102	version: 1
			Record Date:

**Document Description:**  
Family Nurturing Center -Prevention Grant FY19

**Cited Authority:** KRS15.935  
Child Sexual Abuse Services and Programs

**Reason for Modification:**

**Issuer Contact:**

**Name:** Fran Pinkston  
**Phone:** 502-696-5609  
**E-mail:** Fran.Pinkston@ky.gov

<b>Vendor Name:</b> Family Nurturing Center of Kentucky 8275 Ewing Blvd  Florence KY 41042	<b>Vendor No.</b> KY0036315 <b>Vendor Contact</b> <b>Name:</b> Carol Lapin <b>Phone:</b> 859-538-1614 <b>E-mail:</b> carol.lapin@familynurture.org
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**Effective From:** 7/1/18      **Effective To:** 6/30/19

Line Item	Delivery Date	Quantity	Unit	Description	Unit Price	Contract Amount	Total Price
1		4.00000	QTR	Child Sexual Abuse Services and Programs	\$14,000.00	\$0.00	\$56,000.00

**Extended Description:**  
A Grant to be used for the purpose of conducting a child sexual abuse prevention program pursuant to KRS 15.935.

Shipping Information:	Billing Information:

<b>TOTAL CONTRACT AMOUNT:</b>	<b>\$56,000.00</b>
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**Memorandum of Agreement Terms and Conditions**

**Sexual Abuse Prevention Grant**

**BETWEEN**

**THE COMMONWEALTH OF KENTUCKY  
CHILD SEXUAL ABUSE AND EXPLOITATION PREVENTION BOARD,  
OFFICE OF THE ATTORNEY GENERAL**

**AND**

**FAMILY NURTURING CENTER  
8275 EWING BLVD  
Florence, KY 41042**

**SCOPE OF SERVICES:**

WHEREAS, KRS 15.935 authorizes the Child Sexual Abuse and Exploitation Prevention Board (hereinafter referred to as the Board) to disburse available monies from the Kentucky Child Victims' Trust Fund (hereinafter referred to as the CVTF) to eligible nonprofit organizations and public agencies, and

WHEREAS, the Board approved funding for the grant application submitted by **Family Nurturing Kentucky** (hereinafter referred to as the Grantee) for the purpose of conducting child sexual abuse prevention activities, and

WHEREAS, there is a general understanding that fund availability is dependent upon funds being appropriated by the General Assembly or in the execution of a legal spending plan,

THEREFORE, this agreement is set forth to establish the responsibilities of the Board and the Grantee.

**ACTIVITIES:**

The specific child sexual abuse prevention activities to be conducted by the Grantee are described in its approved grant application as modified by changes and conditions, if any, stated in the Board's grant award notification letter. These two documents are on file with the Office of Victims Advocacy, Office of the Attorney General and are hereby fully incorporated herein.

The Grantee shall inform the Board of its activities by submitting written financial and programmatic reports to the Board on the dates prescribed below.

The Grantee shall adhere to the CVTF promotion plan that was submitted as a part of the grant application and include the CVTF logo on any products or materials developed or used in this program/project. Written materials shall include the following statement: "This publication/program is funded in part by the Child Victims' Trust Fund."

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The Grantee shall ensure that AOC background checks (no older than two years) are completed on each person with access to or participating in the administration of this program before initiation of the program. Any background check returned with anything other than minor traffic offenses shall be reported to Office of Victims Advocacy.

The Grantee shall comply with all state regulations, policies, guidelines and requirements related to the use, application and acceptance, and reporting of state funds for this state-assisted program and provide full access to agency documentation, records and other pertinent information as deemed necessary by the Board or its agents, the Finance and Administration Cabinet, the Auditor of Public Accounts, or the Legislative Research Commission, as required by KRS 61.878(1)(c), for monitoring purposes.

**PERIOD OF PERFORMANCE:**

This agreement shall be in effect from July 1, 2018 through June 30, 2019.

Any amendment or extension of this agreement shall be documented in writing, including the date of any amendment or extension and signatures of an authorized official for each party, subject to the approval of the Secretary of the Finance and Administration Cabinet if required.

**GRANT AWARD AND METHOD OF PAYMENT:**

The grant award of **\$56,000.00** shall be disbursed as follows: initial payment of **\$14,000.00** shall be made by the Board upon receipt of the initial invoice and the completion of programming development activities. Subsequent payments of **\$14,000.00** shall be made by the Board upon receipt of quarterly invoices in a format to be prescribed by the Board. Quarterly reports and invoices are due no later than fifteen (15) days after the close of each fiscal quarter: October 15, 2018, January 15, 2019, and April 15, 2019. Any invoices submitted **after the close of business July 5, 2019** shall not be eligible for payment. A final overall programming report is due no later than July 31, 2019. The Grantee shall keep all receipts for expenditures made with grant funding.

**Memorandum of Agreement Standard Terms and Conditions**

**1.00 Cancellation clause:**

The state agency shall have the right to terminate and cancel this contract at any time not to exceed thirty (30) days' written notice served on the Contractor by registered or certified mail..

**2.00 Funding Out Provision:**

The state agency may terminate this agreement if funds are not appropriated to the contracting agency or are not otherwise available for the purpose of making payments without incurring any obligation for payment after the date of termination, regardless of the terms of the agreement. The state agency shall provide the Contractor thirty (30) calendar days written notice of termination of the agreement due to lack of available funding.

**3.00 Reduction in Contract Worker Hours:**

The Kentucky General Assembly may allow for a reduction in contract worker hours in conjunction with a budget balancing measure for some professional and non-professional service contracts. If under such authority the agency is required by Executive Order or otherwise to reduce contract hours, the agreement

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will be reduced by the amount specified in that document. If the contract funding is reduced, then the scope of work related to the contract may also be reduced commensurate with the reduction in funding. This reduction of the scope shall be agreeable to both parties and shall not be considered a breach of contract.

**4.00 Access to Records:**

The state agency certifies that it is in compliance with the provisions of KRS 45A.695, "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract." The Contractor, as defined in KRS 45A.030, agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this agreement for the purpose of financial audit or program review. The Contractor also recognizes that any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884. Records and other prequalification information confidentially disclosed as part of the bid process shall not be deemed as directly pertinent to the agreement and shall be exempt from disclosure as provided in KRS 61.878(1)(c).

**5.00 Effective Date:**

All Memorandum of Agreements are not effective until the Secretary of the Finance and Administration Cabinet or his authorized designee has approved the agreement and until the agreement has been submitted to the government contract review committee. However, in accordance with KRS 45A.700, memoranda of agreement in aggregate amounts of \$50,000 or less are exempt from review by the committee and need only be filed with the committee within 30 days of their effective date for informational purposes.

KRS 45A.695(7) provides that payments on personal service contracts and memoranda of agreement shall not be authorized for services rendered after government contract review committee disapproval, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet or agency head, if the agency has been granted delegation authority by the Secretary.

**6.00 Violation of tax and employment laws:**

KRS 45A.485 requires the Contractor and all subcontractors performing work under the agreement to reveal to the Commonwealth, prior to the award of a contract, any final determination of a violation by the Contractor within the previous five (5) year period of the provisions of KRS chapters 136, 139, 141, 337, 338, 341, and 342. These statutes relate to corporate and utility tax, sales and use tax, income tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers compensation insurance laws, respectively.

To comply with the provisions of KRS 45A.485, the Contractor and all subcontractors performing work under the agreement shall report any such final determination(s) of violation(s) to the Commonwealth by providing the following information regarding the final determination(s): the KRS violated, the date of the final determination, and the state agency which issued the final determination.

KRS 45A.485 also provides that, for the duration of any contract, the Contractor and all subcontractors performing work under the agreement shall be in continuous compliance with the provisions of those statutes, which apply to their operations, and that their failure to reveal a final determination as described above, or failure to comply with the above statutes for the duration of the agreement shall be grounds for

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the Commonwealth's cancellation of the agreement and their disqualification from eligibility for future state contracts for a period of two (2) years.

[Check box section below need only be included for Contractors that are quasi-governmental entities or 501(c)3 non-profit entities.]

Contractor must check one:

The Contractor has not violated any of the provisions of the above statutes within the previous five (5) year period.

The Contractor has violated the provisions of one or more of the above statutes within the previous five (5) year period and has revealed such final determination(s) of violation(s). Attached is a list of such determination(s), which includes the KRS violated, the date of the final determination, and the state agency which issued the final determination.

**7.00 Discrimination:**

This section applies only to agreements disbursing federal funds, in whole or part, when the terms for receiving those funds mandate its inclusion. Discrimination (because of race, religion, color, national origin, sex, sexual orientation, gender identity, age, or disability) is prohibited. During the performance of this agreement, the Contractor agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sex, sexual orientation, gender identity or age. The Contractor further agrees to comply with the provisions of the Americans with Disabilities Act (ADA), Public Law 101-336, and applicable federal regulations relating thereto prohibiting discrimination against otherwise qualified disabled individuals under any program or activity. The Contractor agrees to provide, upon request, needed reasonable accommodations. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability. Such action shall include, but not be limited to the following; employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

In all solicitations or advertisements for employees placed by or on behalf of the Contractor, the Contractor will, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability.

The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965 as amended, and of the rules, regulations and relevant orders of the Secretary of Labor.

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The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

In the event of the Contractor's noncompliance with the nondiscrimination clauses of this agreement or with any of the said rules, regulations or orders, this agreement may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in or as otherwise provided by law.

The Contractor will include the provisions of paragraphs (1) through (7) of section 202 of Executive Order 11246 in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor, issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

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**Approvals**

This contract is subject to the terms and conditions stated herein. By affixing signatures below, the parties verify that they are authorized to enter into this contract and that they accept and consent to be bound by the terms and conditions stated herein. In addition, the parties agree that (i) electronic approvals may serve as electronic signatures, and (ii) this contract may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single contract.

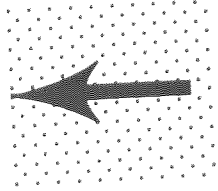
**1st Party:**

Allyson Taylor  
Signature

Allyson Taylor  
Printed Name

Board Chair  
Title

6-7-18  
Date



**2nd Party:**

Jane A Herms  
Signature

Jane A Herms  
Printed Name

Executive Director  
Title

5/22/18  
Date

**Other Party:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Approved as to form and legality:**

Tam Klyn  
Attorney