

## **Child Sexual Abuse and Exploitation Prevention Board**

March 2, 2020  
10:00 a.m. – 2:00 p.m.  
Office of the Attorney General  
Conference Room A  
1024 Capital Center Drive  
Frankfort, Kentucky

### **Minutes**

#### **I. Welcome and Introductions**

#### **II. Roll Call**

- a. Members present: Heather Wagers, Sec. Eric Friedlander, Major Matt Johnson, Damien Sweeney, Lindsey Spivey, Delana Sanders, LeAnna Homandberg, Karina Melvin, Yvette Smith, Dr. Vinod Rao, and Claudette Patton.

#### **III. Review and approval of the Minutes of Regular Meeting held May 15, 2019**

- a. Board members reviewed the May 15, 2019 minutes. Smith moved to approve the board minutes and Johnson seconded the motion. The motion was unanimously approved.
- b. Board minutes will be available on the website so that everyone can stay apprised of the discussion at the meetings.

#### **IV. Committee Reports & Assignments – Members chose their committee assignment for the remainder of the year, but are encouraged to help out in any of the categories.**

##### **i. Finance and Grants Management**

1. Yvette Smith
2. Sec. Eric Friedlander or his proxy, Christy Bell
3. Claudette Patton
4. Heather Wagers

##### **ii. Operations and Legislative**

1. LeAnna Homandberg
2. Maj. Matt Johnson
3. Damien Sweeney
4. Heather Wagers

##### **iii. Research/Development and Training**

1. Lindsey Spivey
2. Karina Melvin
3. Dr. Vinod Rao
4. Delana Sanders
5. Heather Wagers

#### **b. Committee Reports**

## **i. Finance and Grants Management**

- Wagers provided an overview of the responsibilities for each of the committees as outlined in the bylaws. \$47,740 of the allotted FY 20 budget remains in the CSAEP Medical Grants. Northern Kentucky has only utilized 3% of its funding due to a nurse shortage to provide the exams. Other CACs are on point to utilize the full amount requested. Only 4<sup>th</sup> quarter funds remain to be disbursed for prevention grants. 2 conference applications had previously been awarded with \$15,000 remaining to be disbursed in current year. Budgetary spreadsheets were reviewed by board members as to the current state of finances.

- Wagers requested guidance from existing board members about the previous approval of funding for projects. In reconciling the finance spreadsheets, some items were noif any of the current board members were aware of what category the Samaritan Way project fell under. No one recalled the project being discussed, but Smith stated that leeway was given to the OAG staff to approve items that arose outside of the regular meeting schedule. Wagers advised that once identified she would update the board.

- Wagers stated she had requested OAG Administrative Office to conduct an audit of the specialty license plate in accordance with KRS 186.164. She would report how much money the license plate raises for the CVTF when the audit was finished.

## **ii. Operations and Legislative**

- Wagers addressed that this committee's first task was to meet and prepare a strategic plan for the July 1, 2020 – June 30, 2022. Currently, the office does not have a strategic plan in place. The Operations and Legislative Committee will present the strategic plan before the next board meeting in May so that the Board may consider, make any necessary amendments, and adopt it. The strategic plan is required by KRS 15.920.

- Board members discussed legislative bills and what role the Board and its members can have during the legislative process. Several bills addressing child abuse have been filed. Sanders discussed House Bill 256 that amends KRS 403.322 to specify that a felony offense from another jurisdiction that leads to the conception and delivery of a child eliminates custody and visitation rights for the offender as it would if the offense occurred in Kentucky.

## **iii. Research/Development and Training**

- Wagers asked the committee to research possibly investing in a management system that assisted the Board in tracking grant performance metrics and provide analytical data to show the impact of the funding provided to the various entities.

- This committee is also in charge of brainstorming and leading the Board in fundraising ideas.

- Sanders suggested training to raise awareness over who is required to report and the process of reporting child abuse as there is a lot of confusion on this topic. Patton provided an overview of the training she is developing to provide later this year in Las Vegas.

## **V. New Business**

### **a. Conflict of Interest Statements**

- i. Each member present signed the conflict of interest statements and provided to the acting chair.

### **b. 2020 Meeting Dates**

- i. The board agreed on the following board meetings for the remainder of 2020: May 18<sup>th</sup>, September 21<sup>st</sup>, and November 9<sup>th</sup>. All meetings will be held at 10 am at the OAG East Office. Sanders made a motion to approve the proposed meeting dates. Friedlander seconded the motion. The motion was approved unanimously.

### **c. Review of Strategic Plan**

- i. The strategic plan is a priority for the Operations and Legislative Committee to prepare. Wagers stated she would email members of the committee a template for them to work on. The committee is to prepare a proposed plan at the May meeting.

### **d. Financial Report of the Child Victim Trust Fund**

- i. Discussion of the budget was provided by Wagers earlier in the meeting.

### **e. Conference Sponsorship Applications**

#### **i. Lake Cumberland Community Action Agency's Community Collaboration for Children. Child Abuse Conference, March 2020**

1. Requested \$3,500 to provide the 10<sup>th</sup> Annual conference dedicated to professionals working with families and children. Johnson made a motion to approve this proposal. Friedlander seconded the motion. The board members unanimously approved the award.
2. Wagers will email flyers of the event to the board members in case they are interested in attending.

#### **ii. OAG Office of Victim Advocacy's Victim Assistance Conference, April 2020.**

1. Requested \$4,500 to provide a 1 ½ day conference for victim advocates and other professionals. Johnson made a motion to approve this proposal. Friedlander seconded the motion. Wagers abstained from voting on the proposal. The board members unanimously approved the award.

#### **iii. PACS CCC Pennyrile Regional Network – Inside Out**

1. This proposal was brought to the chair's attention 15 minutes before the meeting. The event organizer stated she had submitted a hard copy version of the request for sponsorship, and was checking status. This was the first time the staff had become aware of the request. The request for sponsorship was discussed. The request was for \$4,000 to provide funding for a conference devoted to understanding what is going on inside the minds of our children and youth. Homandburg made a motion to approve the grant proposal. Rao suggested the motion have a qualifier that the board's approval is contingent on verifying the organization seeking the funding and the application meeting the guidelines set forth in KRS since not all of the documents were available to the board at the time of the meeting. Additionally, Wagers requested approval to fund the project to the extent that is allowable under the law, but in an amount not to exceed \$4,000. Johnson seconded that the motion be amended to encompass both Rao and Wagers' suggestions. The board unanimously approved the amended motion to grant the award.

**f. Grant Solicitation Discussion**

- i. The board discussed utilizing existing application for FY 21 with amended deadlines for submission by the grantees. Applications would be due six weeks from the posting on the website. Smith made a motion to approve utilizing the existing application with an amended set of deadlines for the next solicitation cycle. Johnson seconded the motion. Dr. Rao abstained from voting on the proposal. The board unanimously passed the motion.

**VI. Other**

**a. Review CSAEP Regulation:**

**i. 40 KAR 6:020**

1. Wagers advised the board that she had submitted a letter to LRC to amend the KAR within the next 18 months. The letter had to be submitted by February 28, 2020 or the regulation would cease to exist. Wagers requested the Operations and Legislative Committee to review the regulation for proposed changes and report to the board. Wagers drew their attention to the incorporated document referenced in the KAR as it was drafted in 2000.

**b. Marketing**

- i. The board discussed the need to improve the funding of the CVTF. Rao indicated that the CVTF has been trending downward in funding.

**VII. Adjourn**

- a. Wagers made a motion to adjourn the meeting. Sanders seconded the motion. The Board unanimously approved to adjourn the meeting.